

## AGENDA

**Meeting:** PEWSEY AREA BOARD  
**Place:** Pewsey Vale School, Wilcot Road, Pewsey, SN9 5EW  
**Date:** Monday 9 May 2011  
**Time:** 7.00 pm

---

Including the Parishes of Alton, Beechingstoke, Burbage, Buttermere, Charlton and Wilsford, Chirton, Easton, Grafton, Great Bedwyn, Ham, Little Bedwyn, Manningford, Marden, Milton Lilbourne, North Newnton, Oare, Patney, Pewsey, Rushall, Shalbourne, Stanton St Bernard, Upavon, Wilcot and Huish, Woodborough, Wootton Rivers

---

**The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

**Refreshments and networking opportunities will be available from 6:30pm.**

---

Please direct any enquiries on this Agenda to James Hazlewood (Senior Democratic Services Officer), on 01722 434250 or email [james.hazlewood@wiltshire.gov.uk](mailto:james.hazlewood@wiltshire.gov.uk)  
Or Caroline Brailey (Pewsey Community Area Manager) 01225 718609 or email [caroline.brailey@wiltshire.gov.uk](mailto:caroline.brailey@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

---

### Wiltshire Councillors

Robert Hall	Pewsey Vale
Jerry Kunkler ( <b>Chairman</b> )	Pewsey
Stuart Wheeler ( <b>Vice Chairman</b> )	Burbage + Bedwyns

***Map enclosed at page 1***

Items to be considered	Time
<p>1. <b>Welcome and Introductions</b></p> <p>2. <b>Apologies for Absence</b></p> <p>3. <b>Minutes</b> (<i>Pages 3 - 16</i>)</p> <p>To confirm the minutes of the meeting held on 7 March 2011.</p> <p>4. <b>Declarations of Interest</b></p> <p>Councillors are requested to declare any personal or prejudicial interests or dispensations granted by the Standards Committee.</p> <p>5. <b>Chairman's Announcements</b> (<i>Pages 17 - 22</i>)</p> <p>a. Waste Sites Consultation</p> <p>b. Digital Inclusion – Superfast Broadband Survey</p>	7.00pm
<p>6. <b>Campus Project</b> (<i>Pages 23 - 44</i>)</p> <p>To receive a presentation from Lucy Murray-Brown, Campus and Operational Delivery Programme, on proposals for a community campus in Pewsey, as detailed in the attached Cabinet paper dated 15 February 2011. A community campus is a building, or buildings, in a community area that provides services for the surrounding community area.</p> <p>The Area Board will be asked to consider proposals for the campus delivery and associated Terms of Reference, and to invite expressions of interest from those wishing to sit on the steering group (Shadow Community Operations Board). The Area Board will subsequently discuss and provisionally appoint to the membership of the steering group, before ratifying the membership at the next Area Board meeting on 4 July 2011.</p>	7.05pm
<p>7. <b>Partner Updates</b> (<i>Pages 45 - 54</i>)</p> <p>To receive any updates from partner organisations:</p> <p>a. Wiltshire Police;</p> <p>b. Wiltshire Fire and Rescue Service;</p> <p>c. NHS Wiltshire;</p> <p>d. Pewsey Community Area Partnership (PCAP);</p> <p>e. Parish Councils;</p> <p>f. Pewsey Community Area Young People Issues Group (CAYPIG); and</p> <p>g. Extended Services.</p>	7.35pm

- |     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |        |
|-----|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|
| 8.  | <b>Older People's Accommodation Strategy</b> (Pages 55 - 56)<br>To inform the area boards of the implications of the strategy.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | 7.55pm |
| 9.  | <b>Community Area Transport Group - Update</b> (Pages 57 - 62)<br>To receive an update from the meeting of the Community Area Transport Group (CATG) on 13 April, including an update on the priorities for 2011/12.<br><br>The Area Board will be asked to formally endorse the priorities identified by the CATG for 2011/12.                                                                                                                                                                                                                                                                                                                                                                                                                                             | 8.05pm |
| 10. | <b>Community Issues</b> (Pages 63 - 64)<br>Councillor Stuart Wheeler will give an update on the progress made regarding issues which have been raised with the Area Board.<br><br>To include an update on Kings Corner, Pewsey.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | 8.10pm |
| 11. | <b>Community Area Grants</b> (Pages 65 - 70)<br>To determine any applications for Community Area Grants.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | 8.20pm |
| 12. | <b>Delegation of Grants Authority</b><br>To consider the following motion, which would permit the use of up to £500 of Area Board funds in cases of urgency:<br><br><i>To agree that in respect of urgent matters and exceptional circumstances that may arise from time to time between meetings of the Area Board, the Pewsey Community Area Manager, in consultation with the Councillors of the Pewsey Area Board, be granted delegated authority to approve expenditure not exceeding £500 from the budget delegated to the Area Board. A report explaining any such decision and the reasons why it was considered to be urgent shall be reported to the next ordinary meeting of the Area Board to ensure that such decisions are subject to public examination.</i> | 8.30pm |
| 13. | <b>Urgent Business</b><br>Time permitting, the Chairman will invite questions and comments on issues not covered elsewhere in the agenda.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | 8.35pm |

14. **Evaluation**

Those attending will be asked to give their feedback on the meeting.

8.40pm

15. **Future Meeting Dates and Close** (*Pages 71 - 72*)

To note the Forward Plan attached.

The next meeting of the Pewsey Area Board is scheduled for Monday 4 July 2011, 7pm at Coronation Hall, East Grafton.

8.45pm

**Future Meeting Dates**

**Monday, 4 July 2011**

7.00 pm

Coronation Hall, The Green, East Grafton, SN8 3DB

**Monday, 5 September 2011**

7.00pm

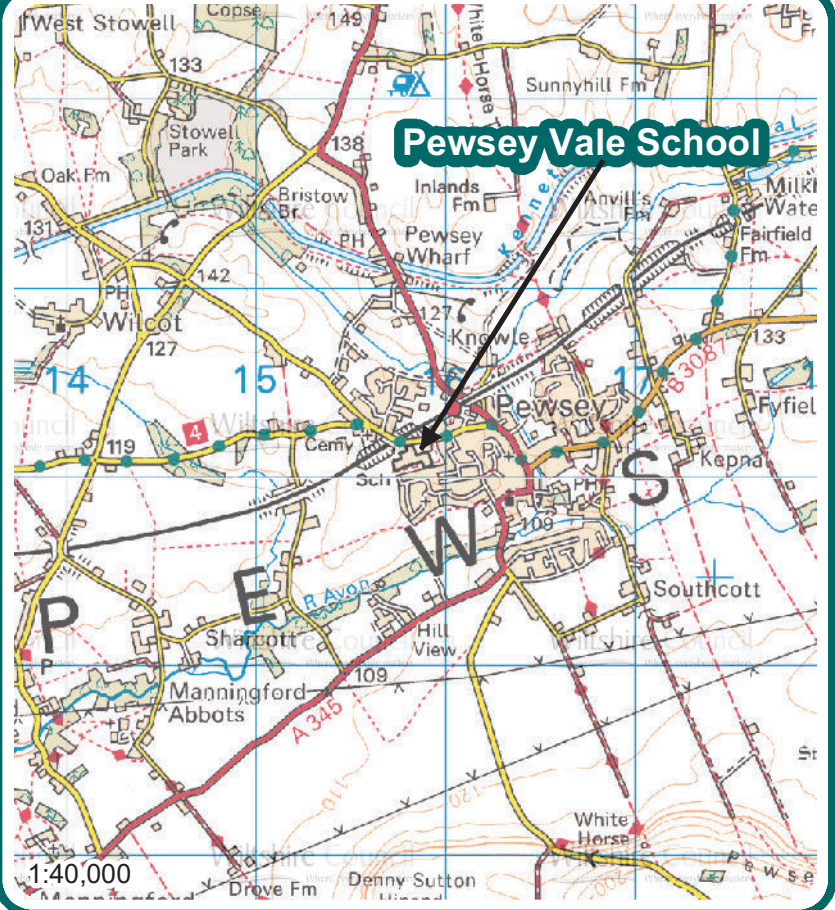
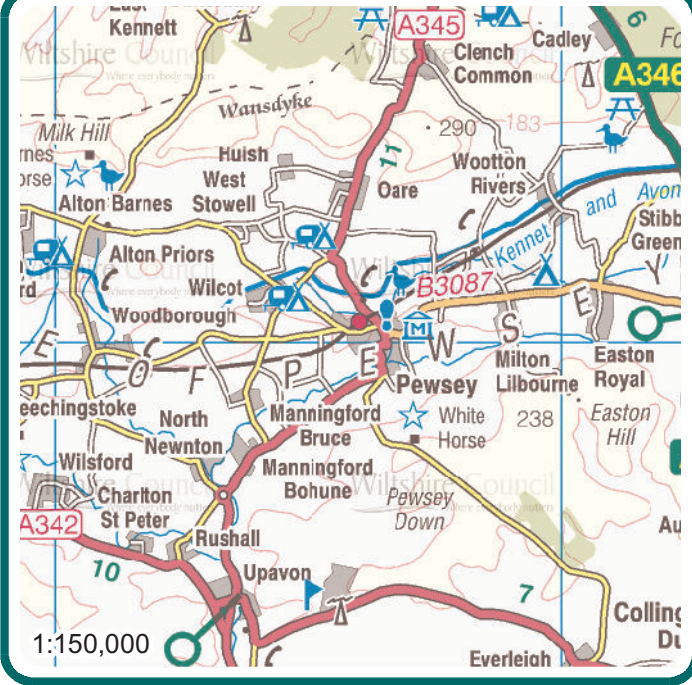
Burbage Village Hall, Eastcourt Road, Burbage SN8  
3AJ

**Monday 7 November 2011**

7.00pm

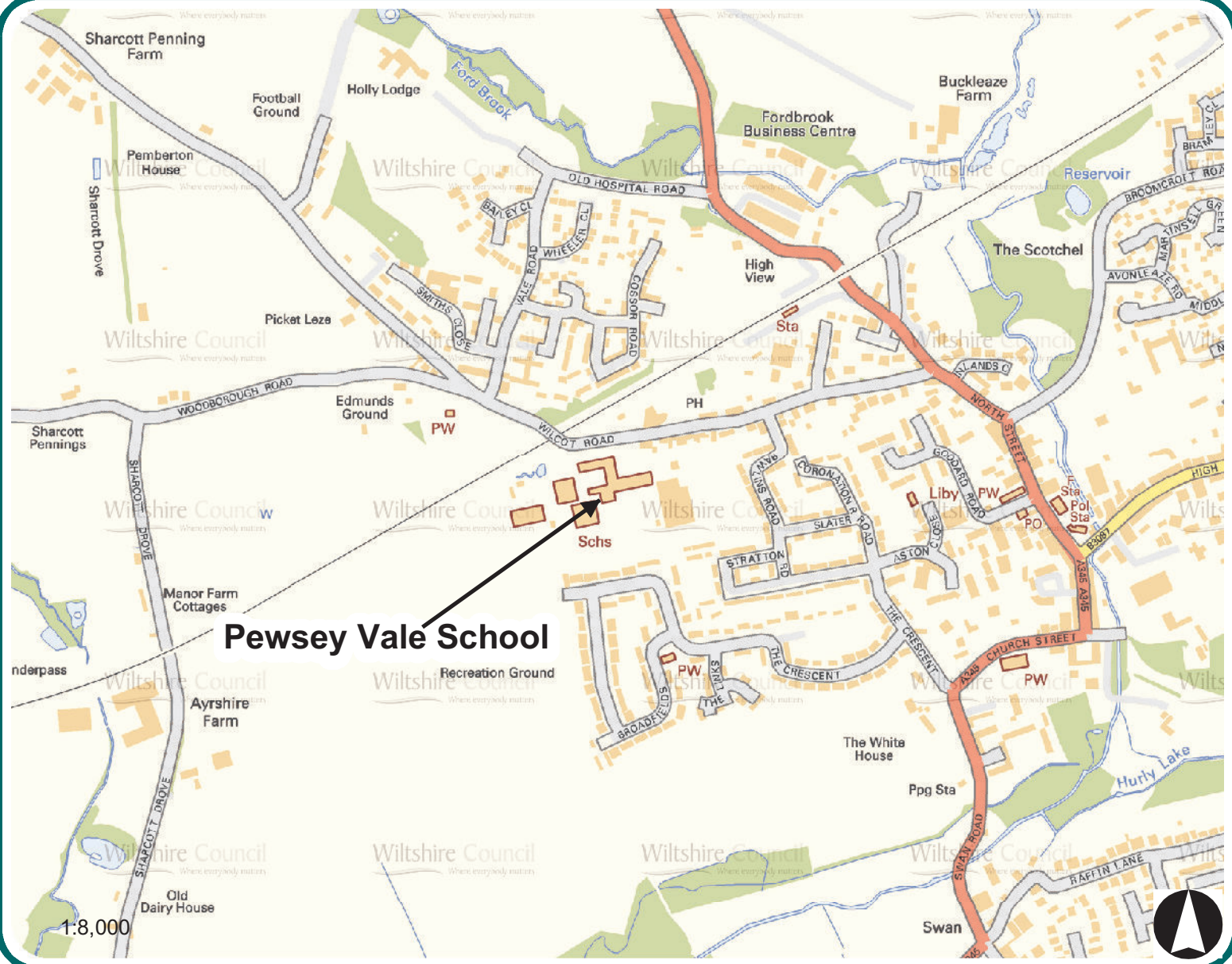
Bouverie Hall, North Street, Pewsey, Wiltshire SN9  
5EQ





**Pewsey Vale School**  
**Wilcot Road**  
**Pewsey**  
**Wiltshire**  
**SN9 5EW**

**Wiltshire Council**  
 Where everybody matters







# MINUTES

**Meeting:** PEWSEY AREA BOARD  
**Place:** Bouverie Hall, North Street, Pewsey, SN9 5ES  
**Date:** 7 March 2011  
**Start Time:** 7.00 pm  
**Finish Time:** 8.46 pm

---

Please direct any enquiries on these minutes to:

James Hazlewood (Senior Democratic Services Officer), Tel: 01722 434250 or (e-mail) [james.hazlewood@wiltshire.gov.uk](mailto:james.hazlewood@wiltshire.gov.uk)

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

---

## **In Attendance:**

### **Wiltshire Councillors**

Cllr Jerry Kunkler (Chairman), Cllr Charles Howard and Cllr Mark Connolly

### **Wiltshire Council Officers**

Caroline Brailey, Pewsey Community Area Manager  
Ian Gibbons, Service Director for Legal and Democratic Services  
James Hazlewood, Senior Democratic Services Officer  
Nicholas Bate, Emergency Planning Officer  
Joan Davis, Head of Libraries  
Niki Lewis, Service Director Communities Heritage Libs & Art  
John Salen, Project Manager, Business Change

### **Parish Councils**

Alton Parish Council – Steve Hepworth, Kate Fielden, Charles Fletcher  
Burbage Parish Council – Gavin Ketchen  
Charlton and Wilsford Parish Council – Trever Trigg  
Easton Parish Council – Hew Helps  
Grafton Parish Council – Susie Brew  
Great Bedwyn Parish Council – Steve Hobson  
Ham Parish Council – Susie Eldridge  
Manningford Parish Council – Bernard Gaskin  
Marden Parish Council – Peter Bell

North Newnton Parish Council – Keith Brotherhood  
Pewsey Parish Council – Terry Eyles, Pat Keers, Bob Woodward, Peter Deck, Marilyn Hunt, Darren Eyles  
Rushall Parish Council – John Rogers, Colin Gale  
Shalbourne Parish Council – Stella Zweck  
Stanton St Bernard Parish Council – Wendy Tarver, Mike Frankton, Joyce Hale  
Upavon Parish Council – Robert Bruce  
Woodborough Parish Council – Jim Fletcher  
Wootton Rivers Parish Council – Michael Farr

**Partners**

Wiltshire Police – Inspector Andy Noble  
NHS Wiltshire – Alison Bell  
Great Western Hospital – Helen Bourner  
Pewsey Community Area Partnership (PCAP) – Bob King, Stan Bagwell  
Pewsey Primary School – Nicole Gilbert  
PHAB Community Transport Scheme – Peter Akrigg  
Friends of the Ridgeway – Ian Ritchie  
The Shak – Daniel Vallis, Catherine Brown

**Members of Public in Attendance: 12**

**Total in attendance: 59**

---

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting and introduced the Area Board Members and the officers sitting at the top table.</p> <p>It was noted that Councillor Robert Hall and Councillor Stuart Wheeler were both unable to attend the meeting. As such, Councillor Charles Howard and Councillor Mark Connolly were both in attendance to ensure a quorum, under the substitution arrangements with the Tidworth Area Board.</p>
2.	<p><u>Apologies for Absence</u></p> <p>Apologies for absence had been received from:</p> <ul style="list-style-type: none"> <li>• Councillor Robert Hall</li> <li>• Councillor Stuart Wheeler</li> <li>• Councillor Keith Humphries</li> <li>• Stef Robertson – Chirton Parish Council</li> <li>• Margaret West – Voluntary Action Kennet</li> <li>• Martin Hamer – Burbage Village Hall</li> </ul>
3.	<p><u>Minutes</u></p> <p><b><u>Decision</u></b>  <b>The minutes of the meeting held on 10 January 2011 were agreed as a correct record and signed by the Chairman.</b></p>
4.	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
5.	<p><u>Chairman's Announcements</u></p> <p>The Chairman referred to the following announcements, written details of which were set out at pages 17-32 of the agenda:</p> <ul style="list-style-type: none"> <li>a. Fairtrade Fortnight</li> <li>b. Childcare Sufficiency Assessment 2011 – Consultation</li> <li>c. Waste Consultation Feedback</li> <li>d. CarShare Scheme</li> <li>e. Proposed changes to arrangements governing the Councillors' Code of Conduct</li> </ul>

	<p>f. Reducing Child Poverty Strategy Consultation  g. Update regarding the Great Stones Way: On-going consultation with Parish Councils  h. Update regarding the Shak Breakfast Club</p> <p>In relation to <b>Fairtrade Fortnight</b>, the Chairman welcomed Jacky Brown from the Wiltshire Fairtrade Coalition, who was present with a number of displays about Fairtrade. It was also noted that there would be a Fairtrade Fashion Show at the Devizes Town Hall, at 7.30pm on Wednesday 9 March 2011 – tickets £3 on the door.</p> <p>In relation to the <b>Waste Consultation Feedback</b>, it was noted that the rollout of the new arrangements was due to begin from September.</p> <p>Peter Bell, Chairman of Marden Parish Council, gave a further update regarding the <b>Great Stones Way</b>. It was noted that a response had now been received from Mark Smith (Director of Neighbourhood Services, Wiltshire Council), which supported the view that the project should not proceed until the parish councils' concerns had been addressed. Ian Ritchie, of the Friends of the Ridgeway, added that the organisation was awaiting a meeting with Wiltshire Council officers in early May, to discuss solutions to the issues raised.</p> <p>The Chairman also announced that one candidate had been interviewed for the job of running the <b>Shak Breakfast Club</b>. Another interview would be held shortly, and it was hoped that the club would reopen on the first day of the summer term.</p>
6.	<u>Health and Wellbeing</u>
6.1.	<p><u>Cabinet Representative - Councillor Keith Humphries</u></p> <p>It was noted that Councillor Keith Humphries had sent his apologies to the meeting.</p>
6.2.	<p><u>Community Services Contract</u></p> <p>At the Chairman's invitation, Helen Bournier (Director of Business Development at Great Western Hospitals (GWH)) gave a presentation on the future provision of community health services by GWH.</p> <p>Following the government's announcement that all Primary Care Trusts should separate their commissioning and provider arms by 1 April 2011, NHS Wiltshire had announced in August 2010 that it would be inviting local NHS organisations to submit a proposal to run a range of community services in Wiltshire and some neighbouring areas. These services included:</p> <ul style="list-style-type: none"> <li>• Community Maternity services and hospital based maternity services at RUH in Bath.</li> </ul>

	<ul style="list-style-type: none"> <li>• Adult, Children's and other associated services such as Community Dentistry and Prison Health in the community.</li> </ul> <p>In November NHS Wiltshire announced that Great Western Hospitals had been selected as the preferred provider, and so would take over provision of these services in Wiltshire and parts of Bath and North East Somerset (BANES) from June 2011.</p> <p>The slides from the presentation are available to view online via the following link: <a href="http://cms.wiltshire.gov.uk/mgConvert2PDF.aspx?ID=15945">http://cms.wiltshire.gov.uk/mgConvert2PDF.aspx?ID=15945</a></p> <p>Following the presentation, the Chairman invited questions and comments:</p> <ul style="list-style-type: none"> <li>• Councillor Mark Connolly asked whether residents of Tidworth and Ludgershall would still be able to access services in Andover, as this was often more convenient. Helen confirmed that there were no plans to change the natural flow of service users to the nearest point of access.</li> <li>• Responding to a question regarding plans to develop services at Savernake hospital, Helen commented that proposals to address this strong user demand were current under consideration. The Area Board's input would be sought to this process at some point during the summer.</li> </ul> <p>The Chairman thanked Helen for attending and for the presentation.</p>
<p><b>6.3.</b></p>	<p><u>End of Life Care</u></p> <p>Alison Bell, End of Life Care Lead (NHS Wiltshire), gave a presentation on End of Life Care. The National End of Life Care Strategy, published in 2009, had been adapted into a local document in 2009, and approved by NHS Wiltshire and Wiltshire Council, following a period of consultation and review by a Scrutiny Task Group. The document related to adults only and aimed to:</p> <ul style="list-style-type: none"> <li>• respond to the needs of patients and carers in planning for end of life;</li> <li>• deliver high quality end of life care; and</li> <li>• ensure that people's preferences on place of care are met.</li> </ul> <p>Alison listed the services currently provided (including, GPs, care homes, social services, acute hospitals, and local hospices). Reference was also made to the need to encourage individuals to discuss their wishes with family and health staff.</p> <p>The slides from the presentation are available to view online via the following link: <a href="http://cms.wiltshire.gov.uk/mgConvert2PDF.aspx?ID=15946">http://cms.wiltshire.gov.uk/mgConvert2PDF.aspx?ID=15946</a></p> <p>The Chairman thanked Alison for attending and for giving the presentation.</p>

7.

Community Resilience - Town/Parish Emergency Plans

Nick Bate, Emergency Planning Officer, gave a presentation on town and parish emergency plans. Local Communities were being encouraged to prepare themselves for emergency scenarios in a way which would complement the emergency services. This was particularly relevant given the recent bad weather, with some communities becoming hard to access due to snow and ice.

The plans were compiled using national 'at risk' data, as well as local risk information from the individual parishes, and local knowledge of assets such as village halls, equipment, and food/fuel supplies. A nominated person would take responsibility for holding a full version of the plan and ensuring that it was kept up to date. Consideration was required in terms of data security, as names, addresses and telephone numbers would be included in the plan. Arrangements would also be required for "cascading" information in the event of an emergency.

The government had produced a template to assist with the production of Emergency Plans, which would be circulated amongst Town and Parish Councils via their clerks.

Following concerns from some small parish councils, it was also suggested that some smaller parishes may wish to work with adjacent parishes on a combined plan.

In response to concerns raised regarding insurance, it was confirmed that parishes should always contact the on-duty Emergency Planning Officer. If authority was given for action to be taken in place of Wiltshire Council, then those acting would automatically be covered by the Council's liability insurance.

The Chairman thanked Nick for the presentation, and invited questions and comments:

- Nick also endeavoured to circulate the plan produced by Bradford-on-Avon Town Council as an example. It was also emphasised that each Town/Parish would have different circumstances and needs, so the template should be tailored to the requirements of the community.

**ACTION: Nick Bate**

- A query was raised as to how to ensure insurance cover from the council if it was not possible to contact the on-duty Emergency Planning Officer (EPO). Nick emphasised that personal safety was paramount, and that common sense should be used. In addition, insurance related primarily to situations where heavy machinery was being used (e.g. tractors being used to plough snow); it was likely that in these situations the on-duty EPO could be contacted.

8.

Partner Updates

(a) Wiltshire Police

Inspector Andy Noble referred the meeting to the written update at pages 35-36 of the agenda.

It was hoped that rural non-residential burglaries should fall following the recent successful prosecution and imprisonment of a local offender. This had been achieved through a number of measures, including partnership working, and targeted surveillance of suspects.

As the spring months were approaching, an increase was anticipated in beauty spot crime, specifically theft from parked cars. An estimated 80% of these offences were due to valuables being left on display and so measures were being taken to educate drivers regarding this.

Inspector Noble also gave an update on recent staffing changes in the team – the new team composition was set out at the top of page 35 in the agenda.

Further to a question regarding increased metrocounts, it was noted that Community Speedwatch sites were reviewed each year, via a metrocount, to monitor the on-going impact of the scheme.

Pewsey Parish Council raised a suggestion that existing Community Speed Watch volunteers be accredited to train other volunteers. This would help give the system more flexibility and save time for police staff. Inspector Noble supported this idea and undertook to take it forward.

**ACTION: Inspector Andy Noble**

(b) Wiltshire Fire and Rescue

There were no representatives present from the Fire and Rescue Service. The Chairman referred to the written update at pages 37-38 of the agenda, an updated copy of which was available at the back of the room.

(c) NHS Wiltshire

The Chairman referred to the written update at pages 39-40 of the agenda, an updated copy of which was available at the back of the room.

(d) Pewsey Community Area Partnership

Bob King, Chairman of the Pewsey Community Area Partnership (PCAP) gave an update on behalf of PCAP.

	<p>Road Safety and speeding continued to be issues of high priority at PCAP meetings. The other current issue was the future of the Information Shop and Voluntary Action Kennet. Further information on this would be forthcoming under item 9 (Library Service Review).</p> <p>The next meeting of PCAP would take place on 24 March at Rushall; requests for agenda items would be welcomed.</p> <p>(e) <u>Parish Councils</u></p> <p>Woodborough Parish Council were reprinting the Householders' Guide for Emergencies in an A5 format, and distributing this to homes in the area. Copies of the document could also be provided for other Parish Council to distribute in their areas at 35 pence per copy.</p> <p>Pewsey Parish Council continued to work with Wiltshire Council on two on-going major projects: Car Parks and Leisure Centres. Parish Councillors had recently met with Wiltshire Councillor Dick Tonge regarding the Parish Council taking over the running of the car parks in Pewsey. Similarly, discussions were ongoing with Wiltshire Council officers regarding a community group taking over the running of the Wilcot Road Leisure Centre. Initial feedback was very positive.</p> <p>(f) <u>Pewsey Community Area Young People's Issues Group (CAYPIG)</u></p> <p>Daniel from the CAYPIG gave an update on a number of trips and events which were coming up, including go-karting and ice-skating.</p> <p>(g) <u>Extended Services</u></p> <p>Noted the information contained in the report set out at page 45-46 of the agenda.</p>
9.	<p><u>Library Service Review</u></p> <p>The Chairman invited Niki Lewis and Joan Davis to give a presentation on the Library Service Review.</p> <p>Niki outlined the context of the review, with the previously anticipated saving requirement of 3% per year over four years, rising to £500,000 over two years following the government's spending review. This figure was in addition to the savings made through the council's review of the management structure.</p> <p>Fortunately the on-going service consultation had provided information as to service users' priorities, and so proposals had been put forward and agreed along the following lines:</p> <ul style="list-style-type: none"> <li>• Maintain a healthy stock of books (over £750,000 investment each year)</li> </ul>



- Continue to run extensive information service
- Free IT and web access
- Continue to run events and activities
- Capital investment to provide self-service machines.

In addition, opening hours had been reviewed and it had been identified that that the 10 libraries with the lowest footfall together accounted for only 3% of library visits. It was now proposed that these facilities would be run by volunteer groups, with a small input from the library service.

Joan added that the 5 libraries with the next lowest footfall (including Pewsey) accounted for 6% of library visits. These would continue to be run by the library service, although with slightly reduced hours – Pewsey Library would be going from 24 hours a week (previously 19) down to 17 per week. However, it was hoped that support from volunteers would allow the opening hours to be increased up to 24 hour per week and potentially beyond that.

A paper had been tabled with further details of the proposed changes to the service, and with contact details for those interested in volunteering.

The Chairman thanked Niki and Joan for the presentation and invited questions from the floor:

- It was noted that Aldbourne Parish Council was considering paying a small amount from the parish precept to pay for additional hours at the library. Niki commented that there were other options in addition to volunteering.
- Peter Deck spoke on behalf of Pewsey Parish Council, referring to the Pewsey Information Shop, which was previously sponsored by Voluntary Action Kennet (VAK), and run entirely by volunteers. As VAK was being disbanded, it was suggested that the Information Shop could be relocated to the library, with the volunteers helping to extend the library opening hours. This proposal was supported by Pewsey Parish Council.

Further to the Chairman's request for a show of hands, those present showed a significant level of support for this proposal.

Joan responded that discussions had already been held on this proposal with Margaret West, and that the process had been very positive so far.

Bob King, Chairman of Pewsey Community Area Partnership (PCAP), commented that PCAP had offered to support the Information Shop during the interim period.

- Responding to a question, Joan confirmed that no changes were currently proposed to the current five mobile library routes.

10.	<p><u>Community Area Transport Group (CATG) update</u></p> <p>Caroline Brailey (Pewsey Community Area Manager) gave an update to the meeting regarding the work of the Community Area Transport Group (CATG).</p> <p>The CATG had met on 9 February 2011 to consider the progress made on the informal assessment of prioritised local integrated transport schemes. The actions taken and proposed next steps were set out in Appendix A to the report at page 49 of the agenda.</p> <p><b><u>Decision</u></b>  <b>Pewsey Area Board noted and agreed the actions put forward by the Community Area Transport Group as set out at Appendix A, and agreed that the 2010/11 funding allocation of £12,377 be carried forward to the next financial year (2011/12).</b></p> <p><b>ACTION: Caroline Brailey</b></p>
11.	<p><u>Community Issues</u></p> <p>In the absence of Councillor Stuart Wheeler, Caroline Brailey updated the meeting on the Community Issues which had been received by the Area Board.</p> <p>Most of the issues listed had not been changed since the previous meeting, and this had been set out on the written update at page 51-52.</p> <p>Some of the speeding issues had been subject to a metrocount and had not met the criteria for Community Speed Watch. However it may be possible to use other measures such as signage and SLOW markings on the road. It was also noted that it was proposed to reduced the speed limit through Chirton to 40mph (from 50mph).</p> <p>Since the list had been produced for the meeting, two further issues had been submitted:</p> <ul style="list-style-type: none"> <li>• a request for speeding in Burbage and Woodborough to be addressed.</li> <li>• concern from Pewsey Parish Council over Rights of Way issues, specifically slow response times from Wiltshire Council officers.</li> </ul> <p>A member of the public raised concern over the removal of bollards at Ball Road, which had allowed vehicular access to the road at Kings Corner. It was noted that Pewsey Parish Council had raised this issue with the highways department who had advised that the matter had been referred to the legal team.</p> <p>The Chairman undertook to look into the issue, as did Ian Gibbons, Service Director – Legal and Democratic Services.</p>

	<p><b>ACTION: Councillor Jerry Kunkler; Ian Gibbons.</b></p>
12.	<p><u>Community Area Grants</u></p> <p>The Area Board considered a number of applications for Community Area Grant funding. Caroline Brailey, Pewsey Community Area Manager, reported that the application from Pewsey Gallery Art Centre had been WITHDRAWN by the applicant. As such, there were sufficient funds to cover all the grants, if the Area Board was minded to approve all the applications in line with the recommendations in the report. This would leave the sum of £89 in the budget which would be carried forward to next year.</p> <p><b><u>Decision</u></b>  <b>Wiltshire Heritage Museum was awarded £500 towards the “henge hopper” bus service linking Stonehenge, and Avebury and the Wiltshire Heritage Museum, Devizes.</b></p> <p><b><u>Reason</u></b> <i>The application met the Community Area Grants criteria for 2010/11 and would support the provision of sustainable transport to local facilities and attractions, benefiting tourism, trade, and local communities.</i></p> <p><b><u>Decision</u></b>  <b>Burbage Royal Wedding Street Party was awarded £500 towards the cost of Portaloos, marquees and entertainment, on the following conditions:</b></p> <ol style="list-style-type: none"> <li>1. the funding will only be used on the elements listed above; and</li> <li>2. any profits made from the event will be reinvested to the benefit of the local community.</li> </ol> <p><b><u>Reason</u></b> <i>The application met the Community Area Grants criteria for 2010/11 and would support this community event, enhancing community spirit and encouraging greater local awareness and friendliness.</i></p> <p><b><u>Decision</u></b>  <b>Stanton St Bernard Parish Council was awarded £335 towards upgrading play equipment and fencing the area.</b></p> <p><b><u>Reason</u></b> <i>The application met the Community Area Grants criteria for 2010/11 and would help maintain this community facility to a safe standard.</i></p> <p><b><u>Decision</u></b>  <b>Upavon Parish Council was awarded £570 towards refurbishing two old red telephone boxes.</b></p> <p><b><u>Reason</u></b> <i>The application met the Community Area Grants criteria for 2010/11 and would improve the visual amenity of the village, whilst maintaining the telephone boxes for potential community use.</i></p> <p>In relation to the application from Easton Royal Village Hall, it was noted that the request of £800 was significantly higher than for previous applications for notice boards. In addition, had the application been submitted by the Parish Council,</p>

	<p>the figure would only have been for half the cost, with the Parish Council being required to match fund. In view of these points, it was considered that part-funding of 50% was appropriate.</p> <p><b><u>Decision</u></b>  <b>Easton Royal Village Hall was awarded £400 towards purchasing and installing a new parish notice board for Easton Royal.</b>  <b><i>Reason The application met the Community Area Grants criteria for 2010/11 and would help promote communications in this rural area. The application was only funded in part due to the reasons listed above.</i></b></p> <p>It was noted that the application from Pewsey Gallery Art Centre had been WITHDRAWN by the applicant.</p> <p><b><u>Decision</u></b>  <b>Pewsey Royal Wedding was awarded £500 towards the cost of portaloos, tables and chairs, on the following conditions:</b></p> <ol style="list-style-type: none"> <li>1. the funding will only be used on the elements listed above; and</li> <li>2. any profits made from the event will be reinvested to the benefit of the local community.</li> </ol> <p><b><i>Reason The application met the Community Area Grants criteria for 2010/11 and would support this community event, enhancing community spirit and encouraging greater local awareness and friendliness.</i></b></p> <p><b><u>Decision</u></b>  <b>Bourverie Hall Committee was awarded £700 towards new tables and a news storage trolley</b>  <b><i>Reason The application met the Community Area Grants criteria for 2010/11 and would help maintain this community facility. In addition, lighter tables would benefit all those holding functions in the hall, particularly the elderly and infirm.</i></b></p> <p><b><u>Decision</u></b>  <b>It was agreed that the remaining funds of £89 would be carried over to 2011/12.</b></p> <p><b>ACTION – Caroline Brailey</b></p> <p>The Chairman commented that the deadline for submission of grant applications to be considered at the Area Board meeting in May was Friday 25 March.</p>
13.	<p><b><u>Evaluation</u></b></p> <p>The Chairman invited those present to give their views on the meeting via the evaluation forms which were on the tables.</p>

14.	<p><u>Urgent Business</u></p> <p>None.</p>
15.	<p><u>Future Meeting Dates and Close</u></p> <p>The next meeting of the Pewsey Area Board was scheduled for Monday 9 May 2011, 7pm at Pewsey Vale School, Pewsey.</p> <p>In addition, it was noted that there would be an event on the Localism Bill and its implications for the Pewsey Community Area. This would be at 6.30pm, on Wednesday 6 April at Burbage Village Hall.</p> <p>The Chairman thanked everyone for attending.</p>

This page is intentionally left blank

**Pewsey Area Board 9 May 2011  
Chairman's Announcement**

**Consultation on Wiltshire and Swindon Proposed Submission Draft Waste Site Allocations Development Plan Document (DPD)**

Wiltshire Council is updating its policy framework to ensure that future proposals for waste development in Wiltshire are for the right types of facilities in the right locations. Consultation will commence in June 2011 for 8 weeks on a draft Waste Site Allocations Development Plan Document (DPD) (starting 13 June 2011 and closing at 5pm 5 August 2011).

The consultation document allocates a range of sites for a variety of potential waste uses to provide a flexible and responsive framework that will enable waste to be driven up the waste hierarchy - i.e. reducing our dependence on landfill, with a greater focus on recycling and composting of waste. The majority of sites identified are on land currently in use by existing waste management facilities or current/proposed industrial areas (list of sites and map attached).

Once the consultation period has closed, the draft Sites DPD, the supporting evidence base and all comments received during the consultation will be submitted to the Secretary of State (following Full Council approval) for independent examination.

This DPD forms the final key document in the policy framework for the provision of waste sites within Wiltshire and Swindon, which includes:

- Wiltshire and Swindon Waste Core Strategy (adopted July 2009)
- Wiltshire and Swindon Waste Development Control Policies Development Plan Document (adopted September 2009)

The draft Sites DPD will be available from the start of the consultation period (13 June 2011). The Council encourages anyone wishing to view and comment on the consultation document to use the council's consultation website:

<http://consult.wiltshire.gov.uk/portal>

Hard copies of the documents will also be available for inspection at Wiltshire Council and Swindon Borough Council main offices as well as all libraries throughout the County and Borough. For further information please contact the Minerals and Waste Policy Team at Wiltshire Council by telephone (01225 713429) or email: [mineralsandwastepolicy@wiltshire.gov.uk](mailto:mineralsandwastepolicy@wiltshire.gov.uk).

**Note:**

For minerals and waste matters, Wiltshire Council prepares its policy framework jointly with Swindon Borough Council.

**Abbreviations:**

<b>HRC</b>	Household Recycling Centre	<b>C</b>	Composting
<b>MRF/ WTS</b>	Materials Recovery Facility/Waste Transfer Station	<b>T</b>	Waste Treatment, e.g. <ul style="list-style-type: none"> <li>• Mechanical Biological Treatment (MBT)</li> <li>• Anaerobic Digestion (AD)</li> <li>• Energy from Waste (EfW)</li> </ul>
<b>IWR/T</b>	Inert Waste Recycling and Transfer	<b>L</b>	Landfill
<b>LR</b>	Local Recycling		

**Wiltshire and Swindon Proposed Submission Draft Waste Site Allocations DPD  
Proposed Waste Site Allocations**

<b>Community area</b>	<b>Proposed waste site</b>	<b>Proposed waste use(s)</b>
<b>Wootton Bassett &amp; Cricklade</b>	Parkgate Farm, Purton	MRF/WTS, LR, IWR/T, T
	Purton Brickworks Employment Allocation, Purton	MRF/WTS, LR, T
	Park Grounds Farm, Wootton Bassett	L (landraise extension), T
	Whitehills Industrial Estate, Wootton Bassett	MRF/WTS, LR
<b>Malmesbury</b>	Barnground, South Cerney	MRF/WTS, LR
<b>Chippenham</b>	Land East of HRC/WTS at Stanton St Quintin	MRF/WTS, LR, T
	Land West of HRC/WTS Stanton St Quintin	MRF/WTS, LR, IWR/T, T
	Bumpers Farm Industrial Estate, Chippenham	HRC, MRF/WTS, LR
<b>Calne</b>	Hills Resource Recovery Centre, Compton Bassett	T (excluding EfW)
	Porte Marsh Industrial Estate, Calne	MRF/WTS, LR
<b>Corsham</b>	Thingley Junction, Chippenham	MRF/WTS, LR
	Leafield Industrial Estate, Corsham	HRC, MRF/WTS, LR
<b>Marlborough</b>	Salisbury Road Business Park, Marlborough	MRF/WTS, LR
<b>Trowbridge</b>	Canal Road Industrial Estate, Trowbridge	MRF/WTS, LR
	West Ashton Employment Allocation, Trowbridge	MRF/WTS, LR
<b>Melksham</b>	Hampton Business Park, Melksham	MRF/WTS, LR, T
	Bowerhill Industrial Estate, Melksham	MRF/WTS, LR
<b>Westbury</b>	West Wilts Trading Estate, Westbury	HRC, MRF/WTS, LR, T
	Northacre Trading Estate, Westbury	MRF/WTS, LR, T
	Lafarge Cement Works, Westbury	HRC, MRF/WTS, LR, IWR/T, C, T (and associated L of residual waste from T process)
<b>Devizes</b>	Hopton Industrial Estate, Devizes	MRF/WTS, LR
	Nursteed Road Employment Allocation, Devizes	MRF/WTS, LR
	Wiltshire Waste, Tinkersfield Farm, Monument Hill, Devizes	T
<b>Pewsey</b>	Salisbury Road Business Park, Pewsey	MRF/WTS, LR
<b>Tidworth</b>	Castledown Business Park, Ludgershall	HRC, MRF/WTS, LR
	Everleigh Waste Management Facility, Everleigh	IWR/T, C
	Pickpit Hill, Tidworth	HRC, MRF/WTS, LR, IWR/T, C
<b>Amesbury</b>	Solstice Business Park, Amesbury	MRF/WTS, LR
<b>Warminster</b>	Warminster Business Park, Warminster	MRF/WTS, LR
	Chitterne Waste Management Facility, Chitterne	MRF/WTS, LR IWR/T, C, T
<b>Mere</b>	Employment Allocation, Mere	HRC, MRF/WTS, LR
<b>Salisbury</b>	Former Imerys Quarry, Quidhampton	HRC, MRF/WTS, LR, local scale T
<b>Southern Wiltshire</b>	CB Skip Hire, St Thomas Farm, Salisbury	LR, IWR/T, C
	Sarum Business Centre, Salisbury	MRF/WTS, LR
	Thorney Down WTS, Winterslow	C, IWR/T
	Salisbury Road Industrial Estate, Downton	HRC, MRF/WTS, LR
	Brickworth Quarry and Landfill, Whiteparish	IWR/T



# Potential waste sites and community areas



## Proposed waste sites

- ( Local
- ( Strategic

Community area

Urban area

N01	Parkgate Farm, Purton	S06	Thorney Down Waste Transfer Station, Winterslow	W03	Northacre Trading Estate, Westbury
N02	Purton Brickworks Employment Allocation, Purton	S07	Salisbury Road Industrial Estate, Downton	W04	LaFarge Cement Works, Westbury
N03	Hills Resource Recovery Centre, Compton Bassett	S08	Brickworth Quarry and Landfill, Whiteparish	W05	Bowerhill Industrial Estate, Melksham
N04	Land East of HRC / WTS at Stanton St Quintin	S09	Employment Allocation, Mere	W06	Canal Road Industrial Estate, Trowbridge
N05	Land West of HRC/WTS Stanton St Quintin	S10	Former Imerys Quarry, Quidhampton	W07	West Ashton Employment Allocation, Trowbridge
N07	Park Grounds Farm, Wootton Bassett	E01	Castledown Business Park, Ludgershall	W08	Warminster Business Park, Warminster
N09	Barnground, South Cerney	E03	Hopton Industrial Estate, Devizes	W09	Chitterne Waste Management Facility, Chitterne
N10	Whitehills Industrial Estate, Wootton Bassett	E04	Nursteed Road Employment Allocation, Devizes	SW01	Chapel Farm, Blunsdon
N11	Bumpers Farm Industrial Estate, Chippenham	E05	Wiltshire Waste, Tinkersfield Farm, Monument Hill, Devizes	SW02	Waterside Park, Swindon
N12	Thingley Junction, Chippenham	E07	Salisbury Road Business Park, Marlborough	SW03	Brindley Close / Darby Close, Swindon
N13	Leafield Industrial Estate, Corsham	E08	Salisbury Road Business Park, Pewsey	SW04	Land at Kendrick Industrial Estate, Swindon
N14	Porte Marsh Industrial Estate, Calne	E09	Everleigh Waste Management Facility	SW06	Rodbourne Sewage Treatment Works, Swindon
S01	Solstice Business Park, Amesbury	E11	Pickpit Hill, Tidworth	SW07	Land within Dorcan Industrial Estate, Swindon
S02	CB Skip Hire, St Thomas Farm, Salisbury	W01	Hampton Business Park, Melksham		
S05	Sarum Business Centre, Salisbury	W02	West Wilts Trading Estate, Westbury		



## **Pewsey Area Board 9 May 2011 Chairman's Announcements**

### **Digital Inclusion**

Wiltshire Council's business plan for 2011-15 has prioritised a number of areas for investment, of which Digital Inclusion and supporting the rollout of superfast broadband for both business and home users is a key area. The Council has set the ambitious target of enabling 85% of all premises to be able to access superfast broadband (possibly 95% with additional funding) and for all premises able to receive standard broadband by 2015.

To help understand existing coverage and the requirements for the future, Wiltshire Council will be launching a superfast broadband survey for home and business users between 26 April and 3 June. This will allow people to say what types of services they can currently access over internet and how well their service performs. The survey will also ask about their views for getting superfast broadband in their community the future. This information will allow the Council to better understand the demand for this service and where it will need to prioritise investment.

The survey will have a link within it to an on-line speed checker so that you can check your current broadband speed,  
[www.broadbandspeedchecker.co.uk](http://www.broadbandspeedchecker.co.uk)

The council is keen to get as many responses as possible to help inform its rollout plans over the next 4 years.

The survey will be available on-line and also available as a printed document. Details are available from:

[www.wiltshire.gov.uk/digitalinclusion](http://www.wiltshire.gov.uk/digitalinclusion)

Printed versions can be requested by calling and asking for the digital inclusion survey from the start date of the survey - 0300 456 0100

Results of the survey will be shared on the Council web site in July, via the same link.



# CAMPUS AND OPERATIONAL DELIVERY PROGRAMME

## Campus & Operational Estate Management Workstream

---

### Draft Terms of Reference for Shadow Community Operations Board

#### 1 Background

On 15 February 2011 Wiltshire Council's Cabinet approved the implementation of the Campus and Operational Delivery Programme. The Programme will:

- Work with local communities to develop, facilitate and deliver community campus buildings across Wiltshire which seek to co-locate existing Council and partners services in one accessible location (or possibly more if appropriate) in a community area.
- Carry out the development of campus facilities in line with the Campus and Operational Management workstream principles (noted in section 2 of this document).
- Implement the Preliminary Management Project which will test the potential to develop some form of community driven strategic non-profit distributing organisation to deliver and support public services across Wiltshire.

Some of the benefits that the Council is seeking to achieve from a campus are:

- Accessible facilities that accurately reflect the specific needs of the local area being served.
- Reducing the Council's estate producing an estimated 40% reduction in operational costs across all estate (this is an estimation based upon an initial assessment of the impact of the Workplace Transformation Programme which preceded the Campus and Operational Delivery Programme).
- Combining point of contact arrangements and improving accessibility to services.
- Developing and providing sustainable and energy efficient buildings.
- Ensuring long term flexibility in terms of the use of space is fundamental to the design.
- Developing the synergies between the management of individual services at a community level.
- Working with communities to develop a coherent and effective volunteering policy relevant to the local campus.
- Reducing the current overall risk to the Council from aging, disparate and inefficient buildings.
- Increased, beneficial and sustainable partnership working.

Fundamental to the successful implementation of the programme is the commitment to empower local people to have a direct influence on the delivery of public services in their area. This supports the concepts of Localism and the decentralisation of decision making to local communities.

The Preliminary Management Project will initially be focused on Corsham, Melksham, Pewsey, Tisbury and Wootton Bassett. This will encompass the creation of Shadow Community Operations Boards, reporting into the Area Board who will make final recommendations to Cabinet for their consideration. The Shadow Community Operations Boards, will, subject to the agreement of the Area Board, take on a key role in coordinating and leading communications, influencing, and local engagement. This will cover areas such as the consultation processes, commenting on facility design and development and the ongoing indirect management and strategic planning of the resulting campus facility.

The preliminary management project will be in place from April 2011 through to April 2013 unless the Council determines otherwise.

#### 2 Campus Management Principles

The Shadow Community Operations Board will need to work with the Council and its partners to ensure that the following approved principles are delivered:

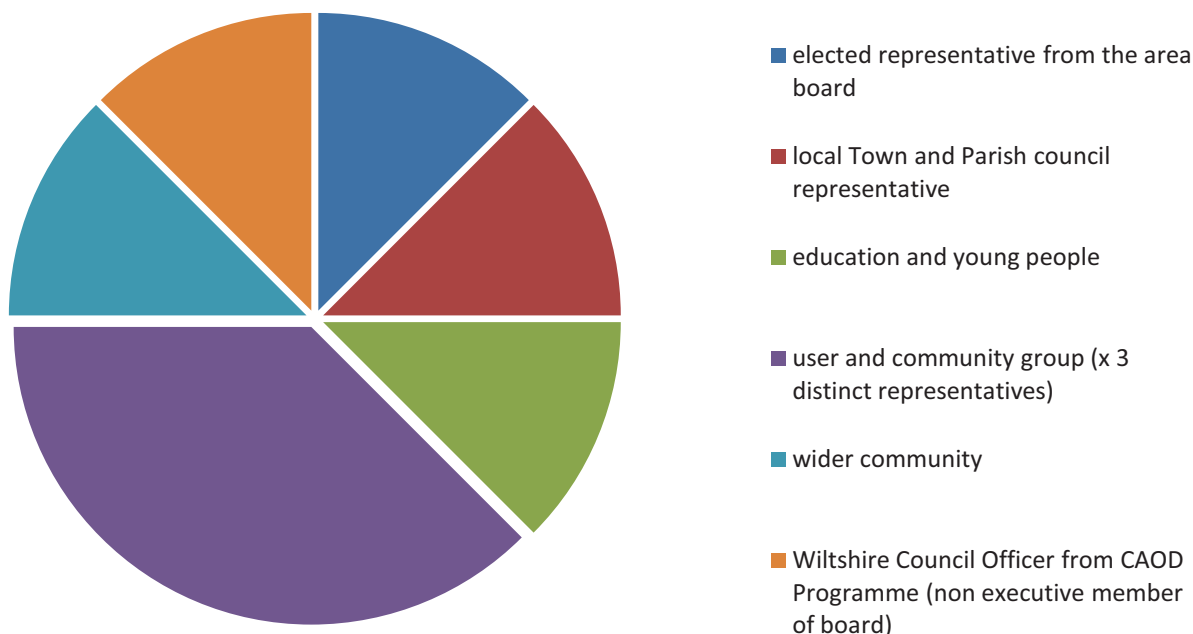
- (i) Create an environment which empowers local people to directly influence the delivery and improvement of unique needs based services in their community.
- (ii) Ensure a singularity of vision to enable local needs to be foremost in strategic planning and operational service delivery.
- (iii) Be proactive in meeting economic challenges and widen the scope for investment in services and assets.
- (iv) Share the accountability for service delivery with the community and partners.

Version3 – 5/4/11

- (v) Secure a sustainable and innovative form of management that complements the evolving national context of the localisation of service delivery.
- (vi) Promote social inclusion and resilience by increasing accessible opportunities for volunteering and community involvement
- (vii) Make specific provision for accessible opportunities for partnership working.
- (viii) Provide accessible local decision making processes and governance structures.
- (ix) Provide opportunities for a consistent and sustainable support network for the voluntary and community sector in Wiltshire.
- (x) Provide a consistent strategic vehicle for all services in a locality that is financially robust and able to respond to the changing face of the public and community service delivery rather than a range of competing initiatives based on existing service models.

### 3 Membership

The shadow community operations board membership will be determined by the Area Board and should consist of an appropriate, mutually agreeable representative from the following broad sectors of the local community area:



- (i) There will be one representative for each party identified.
- (ii) The board will need to nominate a chairperson at its inaugural meeting.
- (iii) The board will need to determine if the suggested representation appropriately reflects the description of the party.
- (iv) There will be up to three representatives identified by the user and community group sector and approved by the Area Board. Such representatives should be selected so as to ensure proper representation from distinct interest groups within that sector.
- (v) The Wiltshire Council liaison representative will be an officer from the Campus and Operational Delivery Programme team and will be invited to sit on the board as a non-executive party.
- (vi) Each party should endeavour to be represented at each formal meeting.
- (vii) Each executive party will have equal rights.

### 4 Roles and responsibility

#### 4.1 Community leadership & engagement

- (i) On behalf of the Area Board, provide effective community leadership and accountability for the preliminary management project and ensure the workstream principles are met.
- (ii) As required by the Area Board, to effectively manage the communications of the project within the community area and to liaise with the officer working group to ensure any locally focused communications plan complements the wider strategic communications plan.

- (iii) To make representation to the Area Board based on ongoing community engagement and consultation to determine or recommend levels of services provided within each phase of the project.
- (iv) To work with the Area Board to identify local partners and facilitation and support of sustainable partnership working.

#### **4.2 Responsibility for outcomes**

- (i) To define community need and make recommendations to the Area Board over facility specification and operations.
- (ii) Support the Area Board in the delivery of the campus building.
- (iii) On behalf of the Area Board develop, and subject to future cabinet approval, implement a local volunteering strategy (specific framework for the engagement and management of volunteers) to support the campus.
- (iv) Influence the campus design and specification where appropriate by recommendation to the Area Board
- (v) Positive engagement in the ongoing strategic planning, programming and operation of the campus

#### **4.3 Project coordination and reporting**

- (i) To develop a community led action plan that clearly sets out the approach the shadow board will take and seek Area Board approval for this
- (ii) To assist the Campus and Operational Delivery Team in developing, managing and monitoring the progress and delivery of an action plan
- (iii) To assess any potential risks and advise the Campus Management Working Group and Area Board accordingly.
- (iv) To develop a marketing plan and strategy, to be supported by the Council, that sets out the proposed approach to maximising sustainable community use of the campus facility, subject to approval by the Area Board and Wiltshire Council Cabinet
- (v) To ensure a co-ordinated community approach to the engagement, development and operation of a campus facility.
- (vi) To report progress and make recommendations to the Area Board and officer working group for improved services, community orientated services based upon need, facility development and local opinion
- (vii) Partner role in the wider not for profit distributing management options and governance appraisal

#### **4.4 The role of Wiltshire Council**

- (i) The ultimate responsibility for all service delivery and responsibility for the delivery of the Campus will remain with the Council for the duration of the preliminary management project.
- (ii) There may be elements or decisions required within the preliminary management project that will need to be determined by elected members of the Area Board or Cabinet following recommendation to them by the Area Board
- (iii) The Council will endeavour to support the approach the Shadow Community Operations Board takes where that approach supports the principles set out in section two of this document and has been supported by the Area Board

### **5 Outcomes**

- (i) The local community and partners in the widest sense are informed and proactively engaged with the process of delivering and the future operation of a community campus.
- (ii) The community campus is delivered within the timescales set, with full proactive engagement from the local community and the service delivery meets local needs.
- (iii) The community-led aspect of campus delivery is clearly defined, managed and continually assessed to ensure maximum use of the facility by the local community and continued engagement in concept of local people directly influencing the delivery of local services.

### **6 Confidentiality**

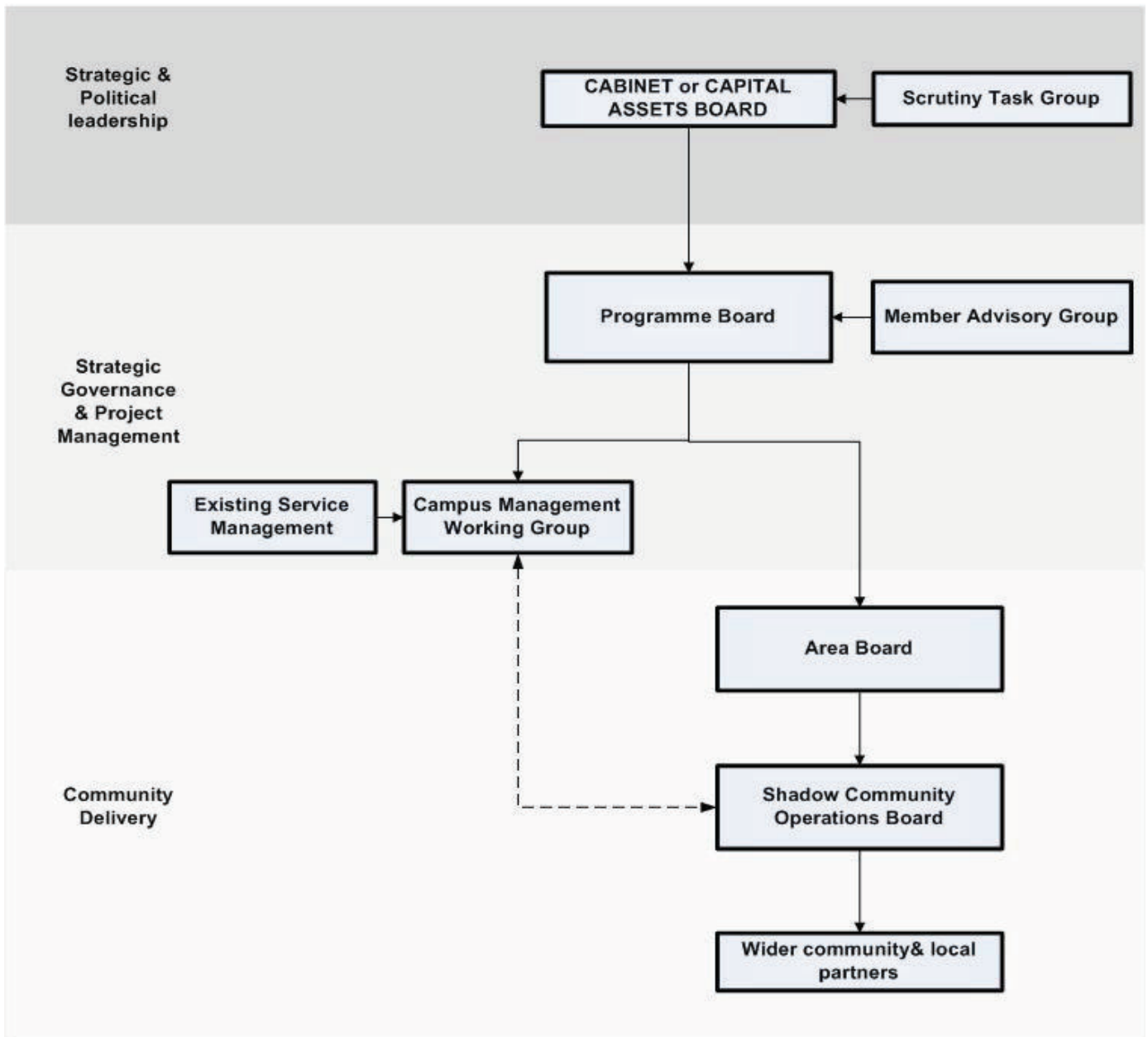
Whilst most information provided by the council or other participants or partners will be non-confidential in nature there may be occasions when due to the commercial nature of discussions or where matters are relevant to policy development by the council, it may request that individual information or items are confidential. Should any participant be unable to respect this request they must absent themselves from the meeting prior to discussion and consideration of the relevant item.

## 7 Governance Arrangements

The project remit currently extends up to April 2013. Prior to this there is a need to implement an interim governance structure that provides an appropriate framework to operate. It should be noted that managerial responsibility for operations, health and safety, staff etc remains with the Council for the duration of the project however there is scope for the Shadow Community Operations Board to influence, plan and programme services, subject to Cabinet approval following a recommendation from the Area Board. A chart showing the relationships between the various parties is noted below.

- (i) The Shadow Community Operations Board will meet as necessary and as determined by the Board.
- (ii) The Shadow Community Operations Board will be chaired by a representative elected by the Board.
- (iii) The Shadow Community Operations Board will report to the Area Board, but where request to do so by the Area Board, may provide advice directly to the Campus Management Working group, which is a cross departmental officer team coordinated by the Campus and Operational Delivery Programme.
- (iv) The administration of the Shadow Community operations Board will be the responsibility of the Board itself.
- (v) There may be occasions whereby sub-groups of the Shadow Community Operations Board will be necessary. In this instance any sub-group will report directly to the Shadow Community Operations Board in governance terms.

### Preliminary Management Project Governance Arrangements





Wiltshire Council  
Cabinet  
15 February 2011

---

**Subject:** Outline Campus Development Timetable and Campus Management Proposal

**Cabinet member:** Councillor Jane Scott OBE, Leader of Council

**Key Decision:** Yes

---

### **Executive Summary**

This report outlines the proposed future approach to how the Council facilitates the delivery of services from Campuses to neighbourhoods and communities in Wiltshire. It gives an overview of the campus development element of the Workplace Transformation Programme and the timetable for developing and implementing a proposed alternative approach to estate management and ownership that is flexible, innovative, expandable and not based on the continuation of existing service division or structures.

To meet the challenges facing local government and its partners and to complement the national context of the Localism Bill there is the potential to embrace alternative solutions to the management of public services. There is an opportunity for the Council to facilitate the delivery of value for money services tailored to local need and influenced by local people and partners. In order to do so, the council needs to take a holistic approach to the development of a single not for profit organisation that covers all of its local service delivery.

The proposals within this paper authorise the Workplace Transformation Programme to take forward the physical development of Campuses, with the long term aim to have each community area served by a campus, the style and content of which will vary depending on local needs, and to actively involve local communities in their delivery and management.

The long term proposal outlined in this report for estate management and service delivery is proposed to be centred on some form of not for profit organisation with a community purpose that delivers local services across Wiltshire and the two year preliminary management project will be designed to develop and test models to deliver this.

A future county wide management model would operate alongside the Council which would retain the responsibility for and concentrate on certain core services and strategic service specifications. It is proposed that a full options

appraisal and preferred model is recommended to Cabinet prior to April 2013 and that the over arching organisation would ensure that rather than having a series of individual service based mutual or social enterprise vehicles the council would instead develop a single coherent approach within one overall programme of activity. However, there are many forms that this approach could take and the preliminary management outlined within this paper will enable a informed assessment of various options and models.

This approach will allow the council to expand its unique community based working and act as the facilitator and commissioner of an integrated new way of working whilst delivering the Big Society agenda. It is important to recognise that any large scale change to local delivery management and ownership will have a significant impact on the future size, shape and function of the council and Cabinet. Whilst creating a platform for analysis and providing approval for coordination of the councils over all approach to these issues, this paper does not request Cabinet to make a final decision, but rather to commence the work to allow Cabinet to make an decision prior to April 2013 whilst still allow the council to work positively with local communities in the mean time to develop, manage and deliver Campuses.

There is a need to establish appropriate management arrangements for the emerging community campuses and other operational estate. These buildings are community based and community focussed so it makes sense that local people have a direct role in their operations.

The implementation of a preliminary management project is the most suitable way to test the proposal and identify the most successful manner in which new management arrangements could be established to deliver and support certain public services in Wiltshire.

This report proposes the implementation of a preliminary management project in Corsham, Melksham, Pewsey, Tisbury and Wootton Bassett which would commence in April 2011 as part of providing the evidence base for a future Cabinet decision on a long term model that would apply across the council.

The proposals set out in this paper will be delivered by the campus and operational estate management workstream that forms part of the Workplace Transformation Programme.

## **Proposals**

That Cabinet:

- (i) approve the outline timetable and, subject to budget setting by full council, authorise the Workplace Transformation Programme to take forward the physical delivery of Campus buildings in conjunction with local communities.
- (ii) approve the work stream principles within the Workplace Transformation Programme covering the development and

assessment of proposals for future management arrangements of campuses and local service delivery.

- (iii) approve the implementation of the preliminary management project outlined in this paper, with the aim of making a further recommendation based on the outcome of this to Cabinet by April 2013. This subsequent recommendation will include a formal assessment of the suitability, long term viability, and costs of a range of options to deliver a single council wide approach to the creation of a strategic not for profit community led organisation encompassing both property ownership and local service delivery.

**Reasons for Proposal:**

There is a growing national impetus for local authorities to consider how public services can be decentralised and how local people can be given the opportunity to directly influence the service offer in their community. In addition there is a need to establish appropriate management arrangements for the emerging community campuses and other operational estate.

The proposals recognise this by authorising the implementation of a preliminary management scheme, which will assist the development of a fully costed options appraisal for a new Wiltshire wide community focused management arrangement to be formally considered by Cabinet prior to April 2013.

**Mark Boden**

**Corporate Director Department of Neighbourhood and Planning**

## **Wiltshire Council**

### **Cabinet**

**15 February 2011**

---

**Subject: Outline Campus Development Timetable and Campus Management Proposal**

**Cabinet member: Councillor Jane Scott OBE, Leader of Council**

**Key Decision: Yes**

---

### **Purpose of Report**

1. This report outlines the proposed future approach to how the Council facilitates the delivery of services to neighbourhoods and communities in Wiltshire.
2. The report builds on the Leisure Review and outlines the proposed campus development programme and the timetable for developing and implementing an alternative approach to operational estate management and ownership.

### **Background**

3. In December 2009 Cabinet confirmed its support for several projects which sought to rationalise properties within the Council's operational estate in order to provide fit for purpose accommodation for services. This has prompted a review of the whole operational estate which has resulted in an outline proposal to rationalise and improve it. In turn this will ensure the Council can reduce the risks associated with the operation of a large number of unsustainable buildings whilst significantly improving the services offered.
4. In December 2010 Cabinet approved the principle to improve indoor leisure provision across the county. The accompanying leisure review consultation exercise highlighted strong community support for leisure and in some areas support for alternative management arrangements under the assumption that appropriate support would be made available.
5. The rationalisation of the operational estate can be best described by the development of community campus buildings. A campus is a building, or collection of buildings, in a community area that provides all the services communities need in easy to access location/s. In this sense the term services is all encompassing and includes services delivered by the Council, its partners, other public service providers and services provided by the voluntary and community sector.

6. The Council is committed to providing or facilitating the development of a number of community campus buildings across the county. The design and service offer of each building will directly reflect the needs of the area it serves therefore they will take different forms and will be driven by different factors. An indicative timeline of the campus development programme is provided in **Appendix A**.
7. There is a need to establish appropriate management arrangements for the emerging community campuses and other operational estate. These buildings are community based and community focussed so it makes sense that local communities have a direct role in their operations.
8. This paper proposes the implementation of a preliminary management project that would contribute to the long term objective of developing some form of not-for-profit community led organisation that delivers a variety of community services in Wiltshire. The concept is built around how the Council delivers to local people and local communities and aims to improve the levels of provision through tailor-made points of delivery. The Council would retain the overall responsibility for the delivery of certain core services, which could be specifically contracted to target specific outcomes to address local needs or inequalities.
9. This management project would assist in providing a platform that could, subject to further Cabinet consideration, ultimately create a single multi-service based vehicle to generate maximum financial robustness and long term viability. The approval of the project would allow the various activity in relation to alternative models of service delivery to be coordinated and delivered via a single strategic programme rather than by a series of individual service based initiatives and allow any future organisation to benefit from a sustainable and predictable income source and the capital assets of the campuses themselves.

### **Big Society and the Localism Bill**

10. The emphasis of Big Society is to give communities more powers, encourage people to take an active role in shaping and delivering services and to decentralise power and funding. Crucially the initiative aims to support social enterprises and allow greater community involvement in the running of public services.
11. The Localism Bill provides the platform for the Council to develop proposals for local decentralisation. The proposed initiative set out in this paper is the embodiment of Big Society and Wiltshire's commitment to empower local residents.

### **Main Considerations for the Council**

12. To meet the challenges facing local government and its delivery partners there is the potential to embrace alternative solutions to deliver value for money services tailored to local need. The development of an innovative not-

for-profit distributing organisation model allows the reform and continued improvement of service delivery whilst minimising the financial impact on the Council. It allows for surpluses to be reinvested into frontline community service and would enable local interests and needs to be foremost in service delivery.

13. There is an opportunity for the Council to expand on its excellent and unique community based working and act as the facilitator and commissioner of a new way of working at a community level. Crucially the Council will retain its role as a protector of public interests.
14. The not-for-profit distributing organisation proposal meets the six actions required to deliver decentralisation as identified in the Localism Bill. By definition a not-for-profit distributing organisation is likely to be less bureaucratic and in this sense the empowerment of local communities is critical to its success. It is intended that where possible local communities will have control over financial contributions to services in their area and the potential for alternative modes of service delivery will be fundamental to the business model. Additionally local people will be directing service delivery therefore local scrutiny and accountability is core to the governance structure.
15. A sustainable not-for-profit distributing organisation model would create opportunities for the Council to meet economic challenges and widen the scope for increased investment in services and assets. This also offers the potential reduction in the Council's costs of procuring and commissioning services, which will be tested through the preliminary management project.
16. Working with others is key to the success of the type of management proposed in this paper. There is scope to improve the links with a view to sharing the achievement of goals, improve local services for local people and gain efficiencies in service delivery. Partners could include the health sector, police, fire service, town and parish councils, Ministry of Defence, schools and third sector organisations amongst others.
17. An innovative not-for-profit distributing organisation model would create an environment where local people can influence the delivery and improvement of tailor made services in their community and promote social inclusion and resilience by increasing opportunities for volunteering.
18. An initial desktop appraisal has identified any number of services could be included but it is evident that a wider scope of services is critical to success and creates more opportunities to achieve economies of scale, capability and consistencies. This reflects the feedback from communities in relation to the leisure review and general good practice in respect of the development of sustainable not-for-profit organisations. However, the impact of such a large scale approach to devolved management on the future size, shape and function of the council will need careful assessment.

### **Workstream Principles**

19. The following principles form the basis of any options appraisal that would be carried out and apply to the future management arrangements of existing and future operational estate.

- (i) Create an environment which empowers local people to directly influence the delivery and improvement of unique needs based services in their community.
- (ii) Ensure a singularity of vision to enable local needs to be foremost in strategic planning and operational service delivery.
- (iii) Be proactive in meeting economic challenges and widen the scope for investment in services and assets.
- (iv) Share the accountability for service delivery with the community and partners.
- (v) Secure a sustainable and innovative form of management that complements the evolving national context of the delivery of local services.
- (vi) Promote social inclusion and resilience by increasing accessible opportunities for volunteering.
- (vii) Make specific provision for accessible opportunities for partnership working.
- (viii) Accessible decision making processes and governance structures.
- (ix) Provide opportunities for a consistent and sustainable support network for the voluntary and community sector in Wiltshire.
- (x) Provide a consistent strategic vehicle for all services in a locality that is financially robust and able to respond to the changing face of the public and community service delivery rather than a range of competing initiatives based on existing service models.

### **Preliminary Management Project**

20. The implementation of a preliminary management project is the most suitable way to test the proposal and identify the most successful manner in which a countywide not-for-profit distributing organisation could be established to deliver and support public services in Wiltshire.

21. In order to carry out a constructive preliminary management project that the Council can extract valuable information from it would be necessary to work in those community areas that display certain characteristics. For example the operational estate may be in a particularly poor condition or there is evidence to suggest service needs are not being met. Additionally in some community areas there is already an appetite from various parties for a campus building and new or improved facilities are immediately deliverable.

22. Taking the above into account and assuming formal support, Corsham, Melksham, Pewsey, Tisbury and Wootton Bassett have been identified as suitable locations for the preliminary management project. An indicative timeline that would be applied to the project can be found in **Appendix B**.
23. Assuming the council pursue the proposals in this report the local and partner provision will be defined through a process of service and community engagement via the Workplace Transformation Programme. The approach will depend on the individual needs of services and the community being served. Engagement will encompass the following principles:
- (i) Clear leadership to ensure the customer is central to sustainable future service delivery.
  - (ii) Consultation with stakeholders using a variety of methods leading to a service design specification.
  - (iii) A cost-benefit analysis against proposals.
  - (iv) Mutual agreement from service users, the community and the Council leading to implementation.
24. A specific project reporting structure within the Workplace Transformation Programme will be implemented to oversee and monitor the preliminary management project. This will include a member advisory board that will be responsible for influencing the project. An officer working group with representatives from services across the authority will be formed.

### **Indicative Timeline**

25. The preliminary management project will be in place from April 2011. Preparation will then take place to ensure a draft version of the strategic legal vehicle required to underpin the project is ready by early 2013. Provided the full options appraisal and full model that will be recommended to Cabinet prior to April 2013 is approved the, legal vehicle can then be put in place in readiness for the transfer of services during the 2013/14 financial year. Alongside this the council would work with communities within the context of the preliminary management project from April 2011 to define the service offer locally.
26. In order to identify the most appropriate governance arrangements the Council will need to develop, assess and test preferred options through the preliminary management project. This work will take place between April 2011 and March 2013.

### **Environmental and Climate Change Considerations**

27. The development of the campus buildings and the rationalisation of operational estate will significantly reduce the Council's carbon emission by at least 40%.



28. This reduction will occur due to the high construction and quality standards that will be applied to the new build and refurbished facilities and measures will be taken to mitigate against wider environmental risks through an extensive climate change adaptation project where appropriate.

### Equalities Impact of the Proposal

29. An equality impact assessment has been completed which demonstrates that the campus development programme and the resulting proposals for management fully promote equality of opportunity. Services and operational estate will be designed to meet immediate local need and improvements will mean improved, fully accessible services and facilities for all sections of the community.

### Risk Assessment

30. **Table 1** highlights the headline risks and proposed management of those risks associated with the proposals in this report.

**Table 1**

Risks of proposals	Mitigation of risks
Financial investment with long term commitments.	<p>All financial and delivery aspects form part of the wider workplace transformation programme which reduces the risk as any expenditure will be considered against priorities within a single programme</p> <p>Prudent budgetary management will be applied and savings captured centrally.</p> <p>Inevitable reduction in financial support for delivery of frontline services through a reduced community services fee and reduced building operational costs.</p> <p>Robust, detailed, evolving risk assessment to be completed and monitored.</p>
Inevitable loss of some control over service provision.	<p>The proposal firmly meets the national agenda to decentralise services so the council can be confident that it is delivering against political desire.</p>
The need to develop legal governance arrangements.	<p>Seek specialist external advice throughout project.</p> <p>Legal services and financial services to have a key role on project working group.</p> <p>Robust, detailed, evolving risk assessment to be completed and monitored.</p>
Communities not having the desire to get involved.	<p>The council and partners, particularly from the third sector organisations, to provide a robust support network and to continue to assist communities in realising sustainable decentralisation.</p> <p>Develop a comprehensive communication plan which</p>

	enables the council to be proactive as opposed to reactive.
--	-------------------------------------------------------------

### **Financial Implications**

31. All future proposals brought forward via the Workplace Transformation Programme that have capital investment proposals and/or revenue implications will be assessed on an individual basis and will be subject to the council's budget setting process and approval.
32. The Council's business plan includes revenue proposals that cover the anticipated project management from April 2011. These have been assessed as part of the 2011/12 budget setting process and will be approved at Council on 22 February 2011.
33. The final options appraisal for the delivery of a future management model will include a full financial appraisal.

### **Legal Implications**

34. The proposal set out in this paper will be subject to various legislative provision and the legal risks to the Council and will be minimised as the project develops with the use of specific external legal advice where appropriate and effective monitoring and influence from legal services.

### **Options Considered**

35. Two distinct options have been assessed in the development of this report:
  - (i) The Council retains responsibility for all operational estate.
  - (ii) The Council delivers the proposal set out in this report.
36. Option (i) has been discounted as broadly speaking the retention of all operational estate under the current arrangements does not provide a sustainable financial model for future service delivery. In addition option (i) does not allow the Council to reduce operational costs and it lessens the opportunities to deliver an innovative approach to the wider Big Society and decentralisation agendas.
37. Option (ii) has been identified as the most appropriate way forward as it offers a variety of benefits and opportunities to the council and local communities. Examples include paving the way for an innovative approach to decentralisation, improved tailor made services, full community influence, increased opportunities for volunteering, more partnership working, engagement with marginalised groups in the community and fewer restrictions than those placed on a local authority. In addition there are potential financial advantages for the community purpose vehicle and the capacity to attract external investment from sources not accessible to the council.

## **Conclusions**

38. Cabinet are recommended to approve the proposals in this report for the reasons set out.

**Mark Boden**  
**Corporate Director, Department of Neighbourhood and Planning**

---

### **Report Authors:**

Mark Stone, Programme Director - ICT, Information Management and Workplace Transformation, Workplace Transformation Programme

Lucy Murray Brown, Campus & Operational Estate Management Lead, Workplace Transformation Programme

Date of report: 2 February 2011

### **Background Papers**

The following unpublished documents have been relied on in the preparation of this report: None

### **Appendices**

Appendix A Indicative community campus programme timeline

Appendix B Indicative pilot management scheme timeline

Appendix C Draft programme team structure

-----

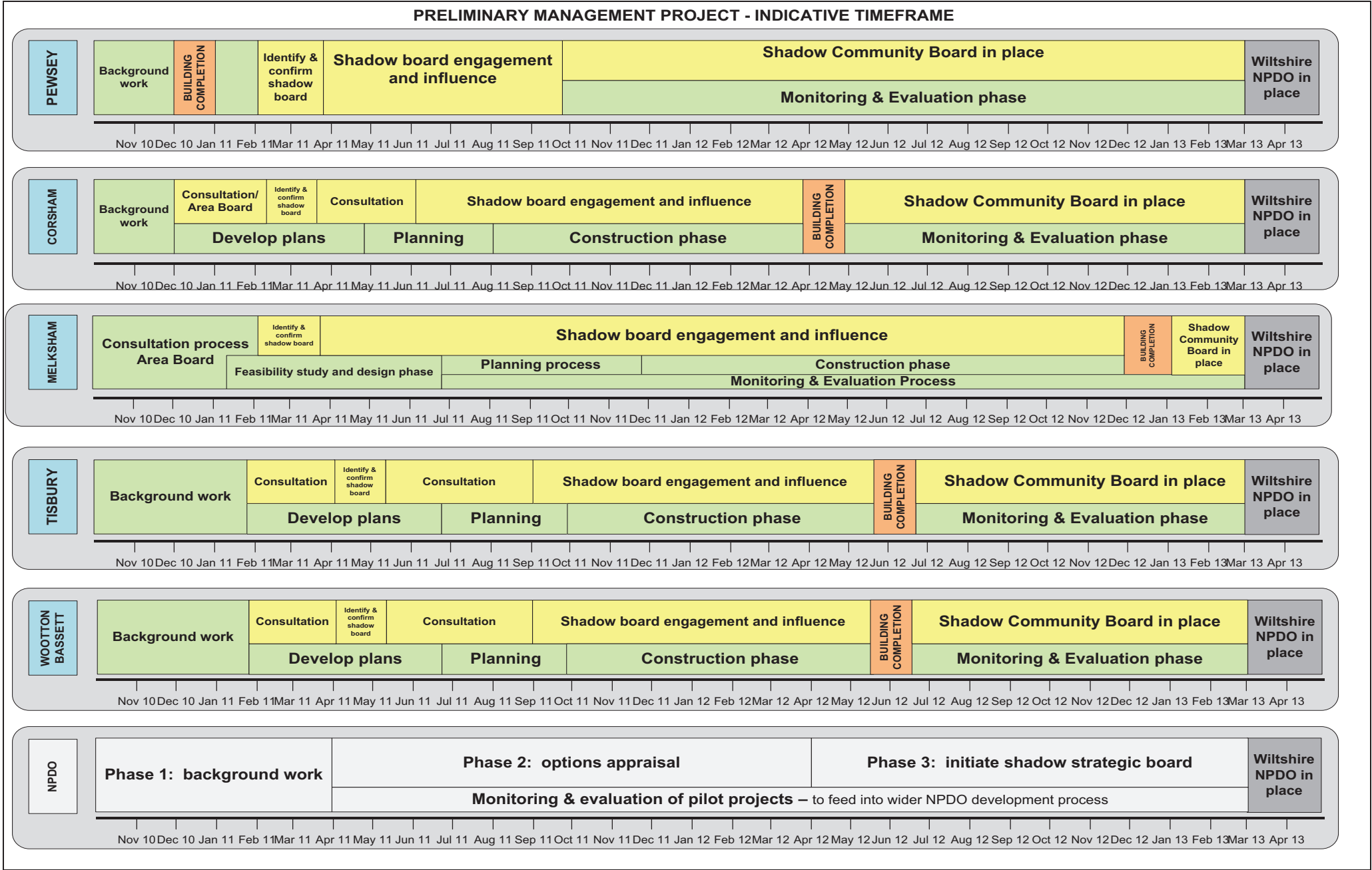


**APPENDIX A  
COMMUNITY CAMPUSES - INDICATIVE PROGRAMME**

	2010	2011			2012				2013				2014/15	
	Oct-Dec 10	Jan-Mar 11	Apr-Jun 11	Jul-Sep 11	Oct-Dec 11	Jan-Mar 12	Apr-Jun 12	Jul-Sep 12	Oct-Dec 12	Jan-Mar 13	Apr-Jun 13	Jul-Sep 13	Oct-Dec 13	
<b>SECOND TRANCHE</b>														
Amesbury		Consultation/Design			Planning		Construction				Occupy			
<i>Property Sales</i>									Strategy	Develop plan/Market		Sales		
Chippenham (2)		Consult/Design		Planning		Construction			Occupy					
<i>Property Sales</i>							Strategy	Develop plan/Market		Sales				
Corsham		Consult/Design		Planning		Construction		Occupy						
<i>Property Sales</i>					Strategy	Develop plan/Market		Sales						
Cricklade									Occupy					
<i>Property Sales</i>									Occupy?					
Devizes														
<i>Property Sales</i>														
Melksham		Consultation/Design			Planning		Construction				Occupy			
<i>Property Sales</i>								Strategy	Develop plan/Market		Sales			
Pewsey (2)		Design	Refurbish/Remodel		Occupy									
<i>Property Sales</i>	N/A													
Salisbury (1)		Design	Planning		Construction		Occupy							
<i>Property Sales</i>					Strategy	Develop plan/Market		Sales						
Tisbury		Consult/Design		Planning		Construction		Occupy						
<i>Property Sales</i>						Strategy	Develop plan/Market		Sales					
Trowbridge		Consultation/Design				Planning		Construction				Occupy		
<i>Property Sales</i>											Strategy	Develop plan/Market		Sales
Warminster (1)		Remodel	Occupy											
<i>Property Sales</i>	N/A													
Wootton Bassett		Consult/Design		Planning		Construction		Occupy						
<i>Property Sales</i>														
<b>THIRD TRANCHE</b>														
Bradford on Avon														Occupy
Calne														Occupy
Malmesbury														Occupy
Marlborough														Occupy
Mere														Occupy
Salisbury (2) - City Hall		Design		Remodel		Occupy?		Remodel		Occupy?				
Southern Wilts (Downton)														Occupy
Tidworth	?													Occupy
Warminster (2)														Occupy
Westbury														Occupy
Wilton														Occupy



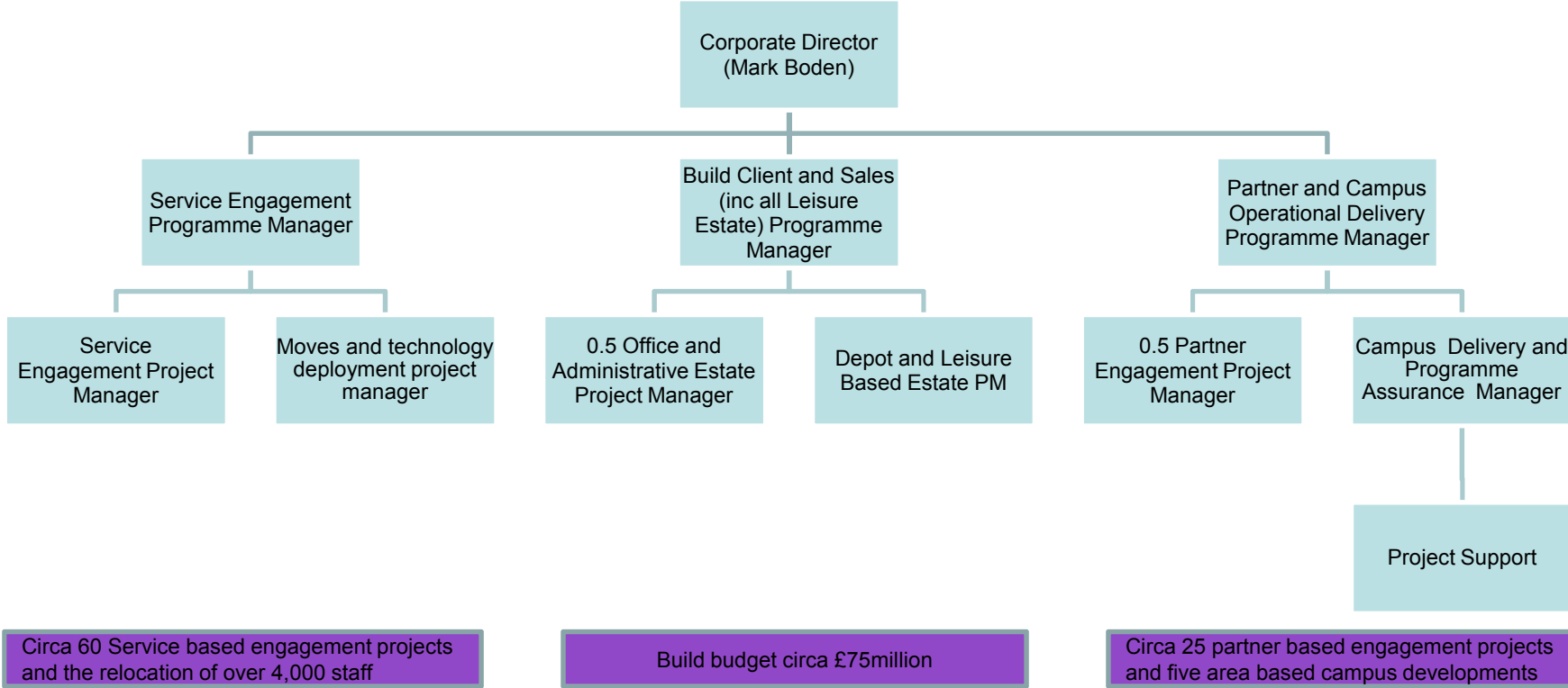
PRELIMINARY MANAGEMENT PROJECT - INDICATIVE TIMEFRAME







# Proposed Programme Team Structure





**Crime and Community Safety Briefing Paper  
Pewsey Community Area Board  
9th May 2011**



## 1. Neighbourhood Policing

**Acting Team Sergeant:** Sarah Watts

### **Pewsey West**

Beat Manager – PC Richard Barratt  
PCSO – Coralee Nash

### **Pewsey East**

Beat Manager – PC Cath Hollands  
PCSO – Helen Ringstead

## 2. NPTs - Current Priorities & Consultation Opportunities:

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on our Wiltshire Police Website.

□ Visit the new and improved website at: [www.wiltshire.police.uk](http://www.wiltshire.police.uk)

## 3. Police Authority Representative: Mrs Gill Mortimer

Please contact via Wiltshire Police Authority Tel. 01380 734022 or  
<http://www.wiltshire-pa.gov.uk/feedback.asp>

## 4. Performance and Other Local Issues

The new crime statistics that fit the format for this update are audited up to and including the end of March. A comparison of the crime figures in this report with those in the last report show that all crime types are starting to fall back with the exception of theft from motor vehicles. This is due to the expected seasonal spike which was outlined in last month's report. Regular patrols are being conducted in the local beauty spots and the team is speaking with visitors to the area to remind them to secure their valuables. The amount of crimes that are being detected is on the increase and the amount of crimes being reported is decreasing. The Neighbourhood Policing Team is working to ensure that this trend continues whilst addressing the concerns of local people.

With regards to staffing, Sergeant Ben Braine retired on 30<sup>th</sup> April after 32 ½ years service. Sgt Braine was posted to Pewsey in 1980. When Neighbourhood Policing Teams were established. Sgt Braine was instrumental in using his relationships to put the local framework in place. This framework resulted in the community relationships that we enjoy today. I am sure that you will all join me in wishing to thank him for everything that he has contributed over this time and wish him well for his retirement.

**CRIME & DETECTIONS (March compared to previous year)**

PEWSEY	CRIME				DETECTIONS	
	APR 2010 - MAR 2011 cf previous year				APR 2010 - MAR 2011 cf previous year	
	2009/10	2010/11	+ / -	% Change	2009/10	2010/11
Violence Against the Person	53	62	9	17.0%	45.3%	50.0%
Dwelling Burglary	21	26	5	23.8%	9.5%	3.8%
Criminal Damage	79	70	-9	-11.4%	12.7%	5.7%
Non Dwelling Burglary	38	96	58	152.6%	0.0%	0.0%
Theft from Motor Vehicle	47	54	7	14.9%	0.0%	0.0%
Theft of Motor Vehicle	14	7	-7	-50.0%	7.1%	14.3%
Total Crime	374	432	58	15.5%	16.6%	12.3%

County Division is compared with 15 most similar divisions in other Forces. Currently we are performing well e.g. ranked 1st (out of 15) for All Crime and 3rd (out of 15) for Violent Crime

**Anti-Social-Behaviour – reported incidents**

Yearly Average/month	1/4/10-30/6/10	1/7/10-30/9/10	1/10/10-31/12/10	1/01/11-31/03/11
72.5	76	97	60	57

Ron Peach  
Inspector  
Devizes, Marlborough & Pewsey Community Areas



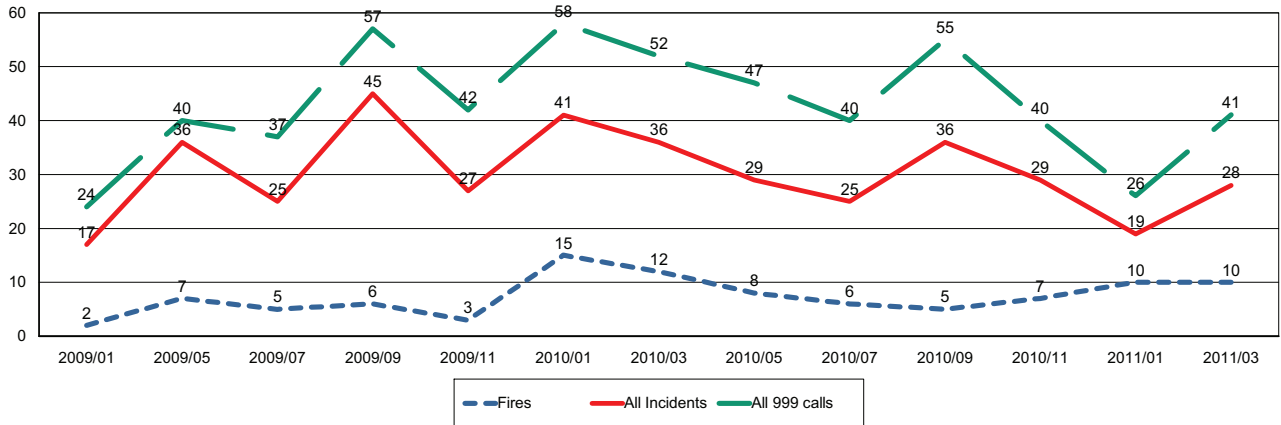
# Wiltshire Fire & Rescue Service

Wiltshire and Swindon Fire Authority

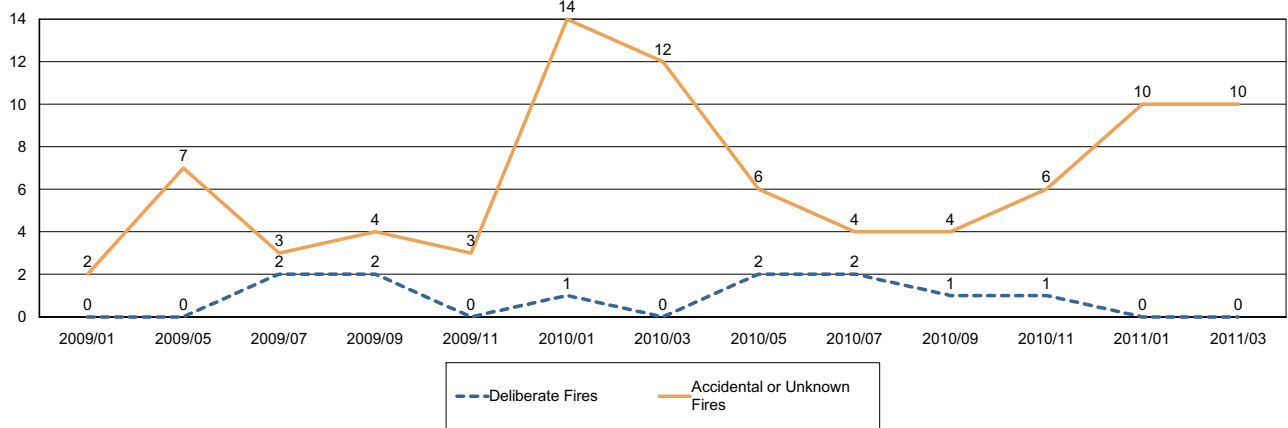
## Report for Pewsey Area Board

The following is a bi-monthly update of Fire and Rescue Service activity up to and including March 2011. It has been prepared by the Group Manager for the Board's area.

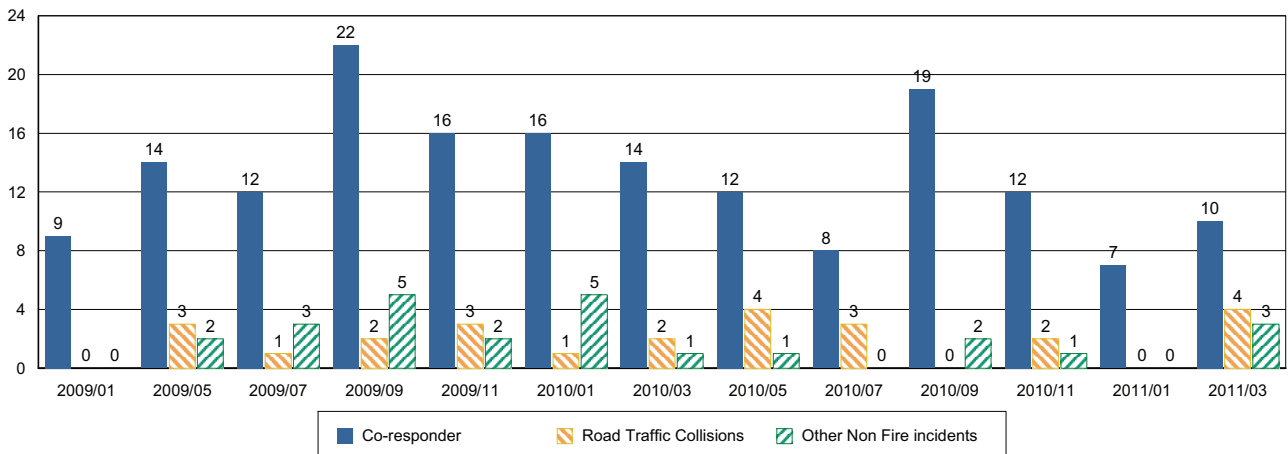
### Incidents and Calls



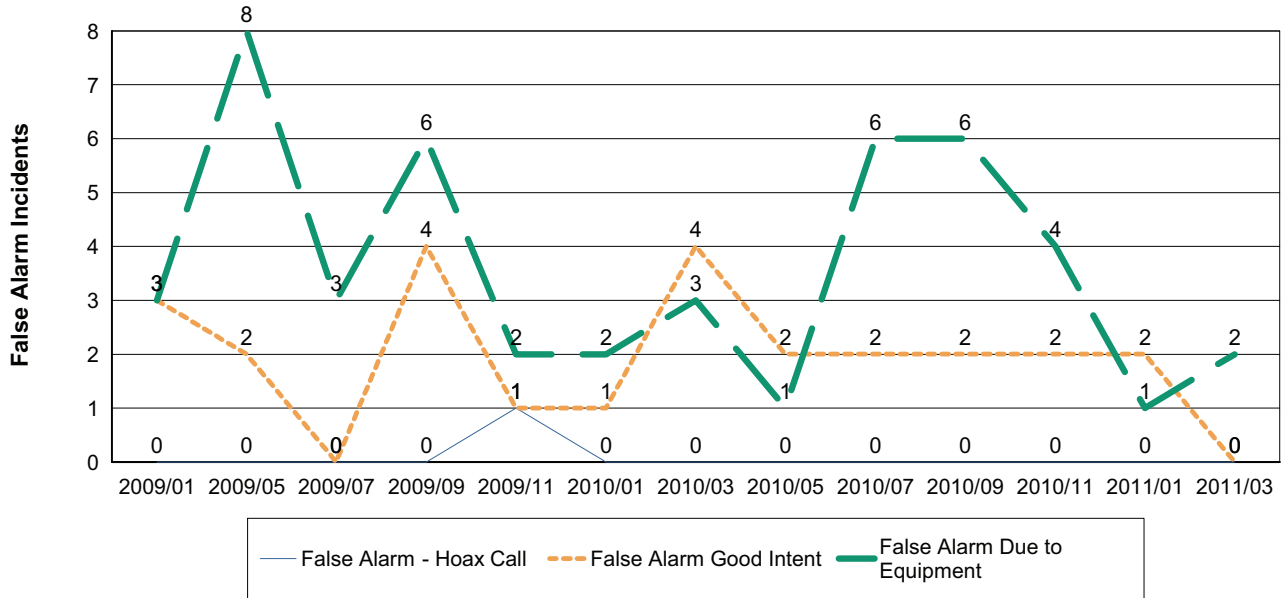
### Fires by Cause



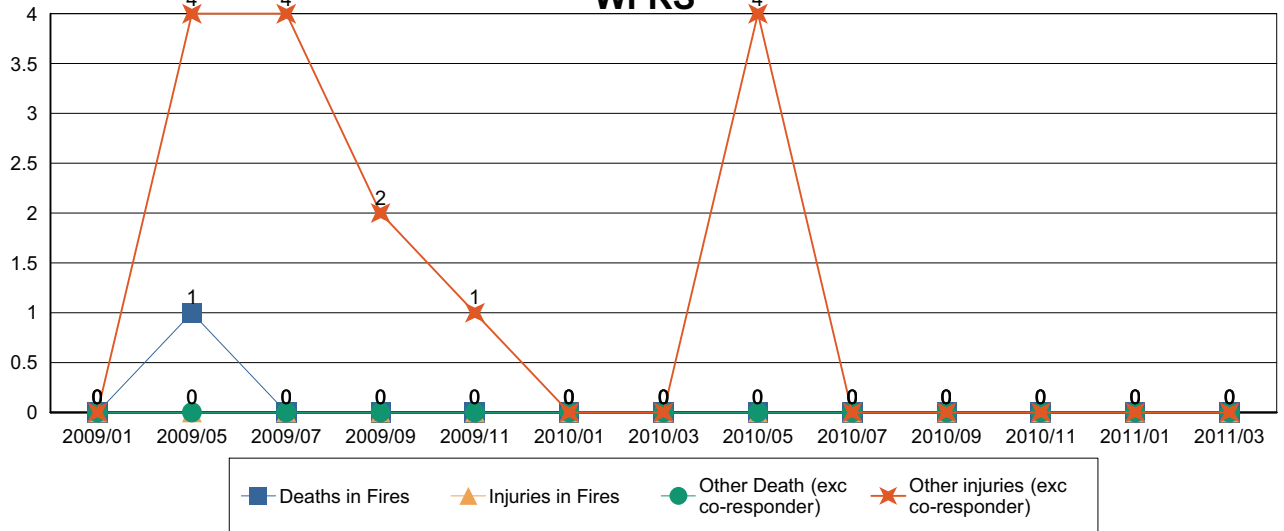
### Non-Fire incidents attended by WFRS



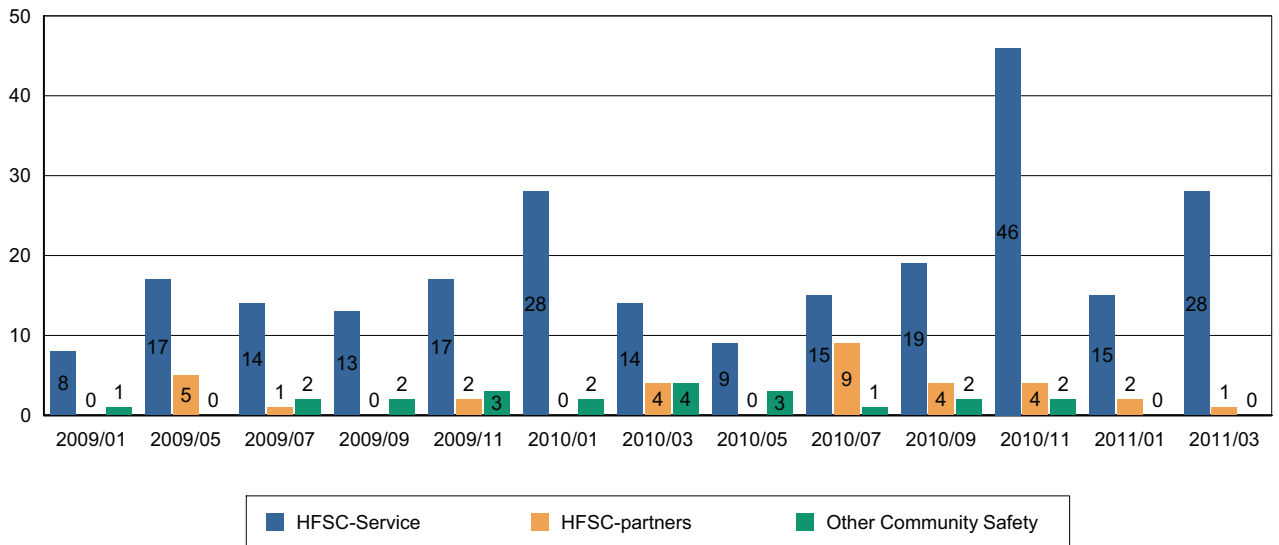
### Number of False Alarm Incidents



### Death & Injuries in incidents attended by WFRS



### Home Fire Safety Checks and other domestic safety



Comments and Interventions overleaf

**NHS Update – April 2011****Management cost reductions**

NHS Wiltshire has been successful in reducing the number of posts originally identified as being at risk of redundancy from 55 to 25. In addition, a further 19 people have already chosen to leave, or are due to leave NHS employment through an NHS resignation scheme. This means that a total reduction of 44 posts will have been made by 31 March 2011, covering a combination of management and administrative roles.

**Health and Wellbeing Boards lead the way in the South West**

Care Services Minister Paul Burstow unveiled that all local authorities in the South West have signed up to be early implementers of new cross-working boards. This means patients and the public can expect a more joined-up service from the NHS and local councils in the future as part of broader plans to modernise the NHS.

All 15 local authorities covering the South West have signed up to join a network of early implementers for health and wellbeing boards that will strip away divisions between the NHS and local authorities. This will give communities a greater say in the services needed to provide care for local people and to tackle the wider influencers of health such as transport, housing and leisure services.

**Devizes Health Clinic**

The decision to transfer services from Devizes Health Centre to Devizes Community Hospital was taken at NHS Wiltshire's Public Board Meeting in March 2010, as part of the PCT's long-standing plan for primary health care in Devizes.

Patients who use Devizes Health Clinic know that the building is in a certain state of disrepair; it therefore makes sense to dispose of the property so that we can keep and improve the ones that are sustainable to meet the needs of patients and staff. We plan to move the services from the Health Clinic to the hospital within the 2010/11 financial year and are currently planning the room configurations for services in the hospital so that services can be provided there from mid-April, located in the area which was previously used as the maternity wing.

All the services currently provided at the Health Clinic – the Health Visitor Service, the Emergency Dental Access service, podiatry, paediatric clinic and continence service - will move over to the hospital. There are no plans to begin marketing the Health Clinic site at any stage before the transfer of any service is complete. NHS Wiltshire will report any contract for the sale or lease of Devizes Health Clinic as a matter of public record in the usual way, which is through the Register of Sealings in its public Board Meetings.

**GP Practice merger proposed**

Plans for two Trowbridge GP practices - Bradford Road Medical Centre and Adcroft Surgery – to merge and co-locate in improved premises were announced at Trowbridge Area Board meeting on Thursday 17 March 2011.

The proposed GP-led Primary Care Development will provide flexible accommodation to enable GPs to provide a robust service with resources to deal with the future challenges of providing NHS care to patients.

Part of the development will be on land owned by NHS Wiltshire, which is currently used under licence by Trowbridge Cricket Club as a practice pitch. Outline planning permission was granted to the Primary Care Trust in February 2010 for the development of the land, and the area required for the Primary Care Development will now be sold to the GP practices in order for the new premises to be built.

The new building will consist of a two-story extension to the existing Adcroft Surgery premises, with additional car parking, an access road and a pharmacy building. Pedestrian access will also be possible from Adcroft Street through the Trowbridge Community Hospital site. The total premises size, including the existing Adcroft premises, will be approximately 1700 square meters. Car parking will be vastly improved, with a total of 108 spaces (30 existing, 78 new), and a new road from Seymour Road across the site will further improve access for patients.

Services offered at the development will include:

- A diagnostics 'pad', which will allow mobile units to provide breast screening and MRI screening
- An ambulance stand-by point in the car park
- An on-site pharmacy
- An on-site dental practice with an NHS dental contract

The development will be funded by the two practices, with an £87,500 annual investment from NHS Wiltshire.

### **Help for Adults with Eating Disorders in Wiltshire**

NHS Wiltshire has commissioned a new Wiltshire service for Adults with Eating Disorders which will begin on 1st May 2011. The contract for the service, to be provided by Oxford Health NHS Foundation Trust, is for a period of three years.

Oxford Health NHS Foundation Trust has two specialist Eating Disorders Inpatient units – Cotswold House Oxford and Cotswold House Marlborough - the 12-bedded inpatient Unit based at Savernake Hospital. The new service will provide a full range of interventions, all based in Wiltshire so it is easier for patients to be treated closer to home. A website will offer guidance and advice for patients, carers and professionals and a multidisciplinary team will work with patients in the community. Those requiring treatment as day patients will be able to attend Cotswold House, Marlborough for one to seven days per week depending on their needs, which will help minimise disruption to employment, education or training. Inpatient treatment will be provided for the most unwell patients. The specialist unit based at Savernake Hospital has 12 en-suite bedrooms, day areas, a garden area and a suite of rooms for therapeutic activities. The inpatient team will working closely with community staff and inpatient teams will reduce emergency admissions to general hospitals. For patients with eating disorders who do require general hospital care for any reason, a specialist liaison service will be available.

### **Next NHS Wiltshire Board Meeting**

The next Board meeting of NHS Wiltshire will be held on **Wednesday 18 May at 10am - 2011 at Southgate House**. Members of the public are welcome to attend. Papers are published a week before the meeting on [www.wiltshire.nhs.uk](http://www.wiltshire.nhs.uk) or on request from Stacey Saunders, NHS Wiltshire (tel: 01380 733839, email: [stacey.saunders@wiltshire.nhs.uk](mailto:stacey.saunders@wiltshire.nhs.uk)). For further information or copies of documents referred to above, please email [communications@wiltshire.nhs.uk](mailto:communications@wiltshire.nhs.uk)



Update from	Pewsey Parish Council
Date of Area Board Meeting	9 May 2011
<b>Headlines/Key Issues</b>	

- Community Speed Watch continues with a second monitoring gateway now operational. Work will continue towards opening further gateways for monitoring. The Pewsey PC continues to strongly suggest that authority is given for “internal” training for extra monitors. This was raised at the last Area Board.

---

- The PC continues discussions with WC on the terms of taking over responsibility for public car parks in the village. An initial meeting with Cllr Tonge and Chris Majors was encouraging but details of the hand-over arrangements, together with enforcement costs and markets remain outstanding. It is considered essential for the white/yellow/red lining to be refurbished before takeover.

---

- The PC’s footpaths monitor is anxious to discuss some important issues with WC Rights of Way staff but is having difficulty in making contact; the AB’s assistance would be appreciated.

## Projects

- After an enthusiastic launch by Cllr Wheeler of the proposal to hand over control of the Pewsey Leisure Centre (AB Sept 2010 and subsequent public meeting in November), a working group has been formed and is urgently seeking data on financial/revenue flows in recent years, together with a current survey report on the site’s fabric and plant. The response from WC has been disappointing so far and the WG is now “parked” pending outcome of the CAMPUS PEWSEY proposal. **We would not wish the LC review and refurbishment to be unduly delayed by the wider project.**

---

- The Pewsey PC, led by the Pewsey Youth Council, is actively seeking solutions for a local Skateboard Park

## Future Events/Dates for the diary

- The Parish Council AGM, including internal elections, will take place in the Parish Office at 7.30pm on 17 May.

Signed: Bob Woodward

Date: 21 April 2011



Update from	Extended Services
Date of Area Board Meeting	9 May 2011

## Headlines/Key Issues

- New Childcare Sufficiency Report states that childcare is improving in Pewsey. There is still a need for more holiday provision for 8-14 yr olds. A scheme was set up for last summer but had very few takers and had to be cancelled. Any suggestions for activities, timings, location etc. would be appreciated.
- 
- More schools are accessing multi-agency support for children with special needs. A regular meeting is held at Pewsey Vale School but it is open for all schools within the cluster. A review of how to develop this further will be held during May.
- 

## Projects

- Multi-agency forum review
- 
- Counselling services for primary aged children
- 
- Support for parents with children starting school for the first time

## Future Events/Dates for the diary

- 28<sup>th</sup> May – Steering Group meeting
- 
- 

Signed: Alison Rollinson

Date: 19<sup>th</sup> April 2011



## Older People Accommodation Development Strategy

### Overview

The Council has produced a 10 year development strategy, modelled across two timeline options, which will modernise the way that older people’s accommodation is provided, develop and adopt an integrated accommodation system, ensure the best use of increasingly scarce resources and respond to local needs in local communities.

The capital cost of the proposed development programme, including extra care, nursing and specialist dementia care provision, is approximately £220m based on current prices. Under these proposals the Council does not anticipate funding developments directly and will be working to maximise investment from the private and voluntary sectors. An innovative joint procurement exercise with Devon County Council is also being progressed in an attempt to reduce future Social Housing Grant requirements for extra care developments by accessing potential cross-subsidisation of schemes through the inclusion of Council owned land.

The proposed development strategy and service remodelling would enable the Council to realise a cost avoidance of approximately £600m over the next 25 years when compared to the “do nothing” option. This will assist the Council to offset the challenges of the forecast demographic change of older people and is achieved through a diversion of people from residential care to community support or specialist nursing or dementia care, which achieves an average saving per person of £44 per week.

### Development Strategy

The facilities to be provided in each of the community areas as a result of this development strategy are contained in the table below:

Community Area	Description of Facilities
Amesbury	40 unit extra care scheme to meet nursing needs
Bradford on Avon	80 bed nursing home
	18 unit extra care scheme
Calne	60 unit extra care scheme
Chippenham	64 bed care home for people with dementia
	60 unit extra care scheme
Corsham	80 bed nursing home
	40 unit extra care scheme
Devizes	80 bed nursing home for people with dementia
	45 unit extra care scheme
Malmesbury	50 unit extra care scheme
Marlborough	16 bed nursing extension for people with dementia
	45 unit extra care scheme
Melksham	45 unit extra care scheme

Melksham (cont)	60 bed nursing home (Semington)
	12 unit extra care scheme (Semington)
Mere	45 unit extra care scheme to meet nursing needs
Old Sarum	80 bed nursing home
	64 bed care home for people with dementia
Salisbury	50 unit extra care scheme
	80 bed nursing home
Tidworth	40 unit extra care scheme to meet nursing needs
Tisbury	Virtual extra care scheme
Trowbridge	66 bed care home for people with dementia
	40 unit extra care scheme
Warminster	80 bed nursing home
Westbury	40 unit extra care scheme
Wootton Bassett & Cricklade	64 bed care home for people with dementia
	63 bed nursing home
	45 unit extra care scheme
	40 unit extra care scheme (Cricklade)

The delivery of these new developments would enable the existing not fit-for-purpose or outdated facilities to be replaced, whereby the current residents would be relocated to the new schemes and the existing homes closed.

The development strategy will be delivered through a variety of partnerships, contractual arrangements and funding opportunities. These include:

- A long-term partnering agreement with The Orders of St John Care Trust, who currently operate the Council's care homes for older people, which recognises the need for developments and / or significant refurbishments due to the ageing nature of the existing facilities.
- The Department of Health Private Finance Initiative through which the Council has been provisionally allocated £49.687m to deliver specialist dementia care and nursing facilities in the south and north of the county.
- An innovative Preferred Developer Partner Framework agreement which is being jointly procured with Devon County Council to facilitate the development of extra care housing with little or no requirement for public subsidy i.e. Social Housing Grant, due to the potential cross subsidisation of facilities through the inclusion of Council owned land.
- A review of the sheltered housing stock to assess the quality of accommodation and its ability to meet current and future needs. Facilities may be recommended for refurbishment to provide community extra care housing or to meet other Council priorities i.e. the provision of affordable general needs accommodation.
- Utilising private sector and Registered Social Landlord (RSL) initiatives which may reduce the requirement for Council led developments in particular community areas.

The Older People Accommodation Development Strategy was approved by the Council's Cabinet on 25<sup>th</sup> January 2011 and the full document is available on the Council's website.

**PEWSEY AREA BOARD**  
**09 May 2011**

---

**COMMUNITY AREA TRANSPORT GROUP**  
**MEETING HELD ON WEDNESDAY 13 APRIL 2011**

**1. Purpose of the Report**

To provide an update and to request approval from the Area Board of the recommendations made at the Community Area Transport Group meeting held on Wednesday 13 April 2011.

The attendees were as follows:-

Jerry Kunkler – Pewsey Area Board – Pewsey Division (Chair)  
Peter Deck – Pewsey Parish Council  
Terry Eyles – Pewsey Parish Council  
Stanley Bagwell – Pewsey Community Area Partnership (PCAP)  
Colin Gale – Rushall Parish Council  
Patrick Wilson – Pewsey Chamber of Commerce  
Bob King – Wilcot & Huish Parish Council and PCAP  
Robert Hall – Pewsey Area Board – Pewsey Vale Division  
Dr. Hosang Barucha – Great Bedwyn Link Scheme  
David Leighton – Sustrans  
Noel Mascall – Upavon Parish Council  
Spencer Drinkwater – Wiltshire Council  
Mark Stansby – Wiltshire Council  
Paul Bollen – Wiltshire Council  
Caroline Brailey – Wiltshire Council

**2. Background**

The purpose of this group is to prioritise requests from the public and parish councils for integrated transport schemes, and to make recommendations to the Pewsey Area Board on schemes to be funded from its limited transport budget.

**3. Main Considerations**

**3.1 Feedback on current priorities**

Mark Stansby advised the group on the work he has carried out on the current priority schemes as follows:-

**Pewsey Station (North Street)**

The original scheme request was provision of a footway/crossing to Station. At the last meeting it was agreed that whilst this should remain a priority, it was recognised that the funding required is out of the scope of this group. Mark was asked to explore signage solutions.

Mark shared a scheme design which included a number of pedestrian warning signs and a cross hatch at the junction. This scheme would cost £5,000.

Spencer advised the group that there is £100,000 held centrally for 'substantive' schemes which each area board in Wiltshire are invited to bid to. The group agreed to request funding towards the footway/crossing to Station scheme which is estimated to cost approximately £65,000. It was also agreed that the £5,000 scheme mentioned earlier be considered if funding is not made available from this £100k grant.

**High Street, Great Bedwyn** – pedestrian/footway improvement at the junction of Church Street/High Street. A site visit has taken place and the actual requirement is to build out the existing footway slightly so that pedestrians have better visibility before crossing the road. Costings have not yet been prepared for this scheme.

**A342 Rushall – Provision of footways/traffic calming** – Mark shared some plans and costings for this scheme as follows:-

Section 1- from existing footpath down towards the bridge

With standard blacktop footway construction with retaining features £7,971.32

Bound stone with timber edge £10,922.74

Bound stone with concrete edge £9,969.17

Section 2 - from village hall up towards The Old Tractor Yard, including building out and priority road system

Standard blacktop footway construction £15,156.46

Bound stone with concrete edge £17,440.98

Bound stone with timber edge £19,540.70

Section 3 – top end of village after The Old Tractor Yard

Standard blacktop footway £15,057.25

Bound stone with concrete edge £17,056.66

Bound stone with timber edge £19,140.96

**Upavon A342 – Pedestrian crossing linking Watson Close, Avon Square and the School with Downsview**

The Parish Council have written to confirm that this can be removed from the list, unless the School is ever re-opened.

**Swan Road Pewsey – Pedestrian access to and from Manor Court to include safe access to garage and village centre.**

This was recommended to be removed from the list of schemes at the last meeting, and agreed by the Pewsey Area Board. Some residents of Manor Court have asked for it to be reconsidered, and if signage could be improved. Residents have dismissed the use of warning signs showing elderly persons crossing. The group discussed the request and agreed that nothing further would be done.



### 3.2 Discretionary highways budget for Pewsey Area Board 2011/12

Spencer explained that the Pewsey Area Board had another £12,377, so added to the rollover from last year gives a total of £24,754.

### 3.3 Review of new schemes received

Caroline talked through a number of schemes submitted since the last meeting which weren't included in the list provided by highways as follows:-

#### 3.3.1 List of issues and some suggested scheme solutions from Bob King including:-

(a) **BURBAGE WHARF – A346** permanent traffic lights over the bridges. Since the abandonment of the second bridge proposal, permanent traffic lights would be an affordable means of protecting motorists, rail users, canal users and the fabric of the bridges.

(b) **PEWSEY WHARF – A345** a footpath and priority indicators over the restricted carriageway. This would enable pedestrians to safely cross the bridge to the pub and safer passage for vehicles over this awkward bridge, the 'racing line' is diagonally across both carriageways and slow traffic to access the school, wharf and pub.

(c) **HUISH CORNER, OARE – A345** a mini round about. If Cold Blow and Huish were new developments this would be done as a matter of course, especially with Oare School where it is, and parents and children using the narrow A345 footpath. This would improve egress from the lane and, possibly, contribute to the slowing of traffic through the village, especially parents and children.

(d) **GRAFTON & SHALBOURNE – A338** there are three junctions on this road, one in a speed limit, with none being local traffic friendly.

(e) **MANNINGFORD BRUCE – C52** It is considered that this is now used as a "rat run", and that the fabric of the road and the bridge is not sufficient for the volume and size of the traffic now using the route. This is felt to be partly due to SatNavs sending large articulated lorries along the route. It was not considered that advisory signage had worked to address the issue, and so an alternative solution would be traffic calming measures to reduce vehicle speeds, and/or a weight restriction on the bridge.

These were all discussed and it was agreed that Spencer would consider where they should fit, i.e. on the Pewsey Area Board Community Area Transport Group priorities list, or as part of Wiltshire Council's Network Management Plan or other countywide strategies, and report back at the next meeting.

**3.3.2 One-way system, Wilcot Road Pewsey.** A letter had been passed to the group from the Development Control service, from the owner of the Scrap Metal Yard. He is still experiencing large volumes of traffic entering the one way system and turning

around on his land. The letter was requesting that the system be reverted back to two-way. Cllr Kunkler commented that he has visited the owner and explained that the new system was put in place following extensive consultation and this won't be reversed. Consideration was given to ways to overcome the problems of people ignoring or not seeing the signage. Caroline mentioned a tree that obscures one of the signs. It was agreed that this be added to the list of priorities, and signage would continue to be looked at. Representatives from Pewsey Parish Council suggested that white lining be used to indicate that the road goes down to Vale Road.

**3.3.3** Pewsey railway bridge, request for signage to advise pedestrians not to go into the road. This was discussed and it was felt that the signage scheme identified earlier should improve pedestrian safety. It is a public highway and we cannot prevent people from using it.

### **3.4 Prioritisation of Schemes for 2011/12**

A list was circulated of schemes, and the recommended priorities (apart from number 7) are coterminous with the scoring given by highways and are as follows:-

The priorities agreed for 2010/11 to remain

1. Pewsey Station
2. High Street, Great Bedwyn
3. Rushall

Followed by:-

4. Footpath at Grey Flags Upavon – this has been costed at £27,974.
5. Farm Lane Great Bedwyn, traffic calming
6. Browns Lane Great Bedwyn, traffic calming
7. Wilcot Road one-way system, Pewsey

**Note: Since the meeting it has transpired that Great Bedwyn may be taking part in the 20mph pilot scheme – and if this is implemented then schemes 5 and 6 may not be necessary. At the next meeting the group will receive further information about these potential schemes and possibly reconsider the priorities in light of this information.**

### **3.5. Review of Area Board highway issues**

The group went through the current list of unresolved highway issues and discussed each in turn. It was unanimously agreed that the following issues be closed:-

101 – Vehicles speeding past St Francis School, Pewsey. The parish council appeal was unsuccessful; therefore this limit will not be reduced.

1049 – Speeding in Great Bedwyn. The speed survey concluded that the 85%ile was 33.8 mph (this is the speed at which 85% of the traffic is travelling at or below). The only reason this issue was left open was because speed information sign boards have

not yet been deployed. These have not yet been produced by highways and Caroline is seeking guidance.

1053 – Speeding in Bottlesford. The speed survey concluded that the 85%ile was 33.8 mph. Again, the only reason this issue was left open was because speed information sign boards have not yet been deployed. The Community Beat Manager has visited with a speed gun on at least 3 occasions and has not found anyone to be speeding. Vegetation obscuring some street lights has been cleared.

1139 – Speeding in Woodborough. The 85%ile was 43.8mph (this is a 40mph limit). Again, awaiting speed information sign boards.

#### New Issues

1605 - A new issue has been raised by Chirton parish council about the problems of parking at school drop off and pick up times. They are working with the school and highways to develop a new school travel plan, but are likely to need funding as there isn't any available anymore from the "taking action on school journeys" budget.

Spencer advised that the funding for this financial year has been allocated but they would be able to bid in December for funding from the 2012/13 financial year.

It was agreed that they should only approach CATG if their bid to the above fund is unsuccessful.

1594 – The Knapp, Great Bedwyn – commuter parking in cul-de-sac. This is an issue that has been ongoing for many years. Members of the group commented that a site meeting took place recently (w/c 4 April), between the parish council, Wiltshire highways and Network Rail and as a result Wiltshire Highways are looking at waiting restrictions. Since the meeting Caroline has contacted an officer and this has been confirmed. The issue will be updated accordingly.

Wilcot & Huish Parish Council sent in a request for the group to help in reducing the current 60 mph limit between Prospect and Oare to 40 mph. The speed limit review has recommended it be reduced to 50 mph. The highway officers said that before implementation there is one more consultation phase which would be published, so the parish council should have another opportunity to appeal. However some felt that it might be better to accept the reduction to 50 mph than risk it not being lowered at all.

#### **4. Recommendation**

It is recommended that:

**Pewsey Area Board note the report and agree the recommendations put forward by the Community Area Transport Group as follows:-**

**4.1 To make a bid for funding towards the footway/crossing to Pewsey Station scheme - this is estimated to cost approximately £65,000. The Area**

**Board will need to put the remainder of its transport scheme funding towards this (£9,597.54, subject to funding for the Rushall scheme at 4.3 below).**

**4.2 If the above request is unsuccessful, then the group may consider the implementation of the £5,000 signage scheme outlined in 3.1 above.**

**4.3 To proceed with the Rushall scheme – section 2, at a cost of £15,156.46**

**4.4 To remove the Upavon Pedestrian crossing from the list of priorities.**

**4.5 To remove Swan Road as agreed at the last meeting.**

**4.6 To agree the four new priorities for 2011/12 and these will receive an initial officer assessment.**

- **Footpath at Grey Flags Upavon (this has been costed at £27,974)**
- **Farm Lane Great Bedwyn, traffic calming**
- **Browns Lane Great Bedwyn, traffic calming**
- **Wilcot Road one-way system, Pewsey (possible signage improvements)**

**4.7 To close issues numbers 101, 1049, 1053 and 1139 for the reasons outlined in the report.**

**4.8 To advise Chirton Parish Council to continue working with the school on a revised travel plan, and apply for funding from the 2012/13 “Taking Action on School Journeys” scheme. If this is not successful then the group may consider adding this to the list of schemes, and prioritise accordingly.**

The next meeting of the Pewsey Community Area Transport Group will be held on Wednesday 20 July at 2.00 pm

Report Author: Caroline Brailey, Pewsey Community Area Manager  
Tel No: 01225 718609  
E-Mail: caroline.brailey@wiltshire.gov.uk

---

No unpublished documents have been relied upon in the preparation of this report

**PEWSEY AREA BOARD ISSUES MAY 2011**

<b>ID</b>	<b>Category</b>	<b>Division</b>	<b>Summary of Issue</b>	<b>Status</b>
101	Highways	Pewsey	Vehicles speeding past St Francis School, Pewsey	The Community Area Transport Group (CATG) have been advised that the speed limit review has concluded that this limit will not be reduced. The CATG have therefore recommended to the area board that this issue be closed.
515	Highways	Pewsey	Speeding and rat running through Sharcott	<b>No change</b> Speed Survey carried out. A total of 4881 vehicles were checked. The 85th percentile was 33.6mph (the 85th percentile is the speed at which 85% of the traffic is travelling at or below). This is a 60mph limit. There will be a review of C and Unclassified roads in the near future so there could be a possibility of the limit reducing. The highways department have been asked to consider the use of Single Track Road signs. This request has been added to a long list of sites awaiting investigation. Regarding environmental (noise) issues with building firm the complainant has been asked to keep a log.
538	Highways	Vale	Speeding through Chirton.	The speed survey concluded that the level of speeding is below the threshold for community speed watch and LTP scheme funding. However a review of speed limits on C and unclassified roads is due to take place following the review of A and B roads and this will provide an opportunity for the Parish Council to request a lower limit through the village.
1049	Highways	B&B	Speeding in Great Bedwyn	The CATG have recommended to the area board that this issue be closed as the speed survey concluded that the only intervention possible is the periodic use of Community Speed Information Sign Boards. The Community Area Manager is waiting to hear from Highways when these can be deployed.
1053	Highways	Vale	Speeding within 30mph area in Bottlesford	The CATG* have recommended to the area board that this issue be closed as the speed survey concluded that the only intervention possible is the periodic use of Community Speed Information Sign Boards. The Community Area Manager is waiting to hear from Highways when these can be deployed. In addition, this area has benefited from a number of visits by the community beat manager, and there were no speeding offences recorded. *one member of CATG lives in Bottlesford, and one has relatives there
1139	Highways	Vale	Speeding in Woodborough (The Sands)	The CATG have recommended to the area board that this issue be closed as the speed survey concluded that the only intervention possible is the periodic use of Community Speed Information Sign Boards. The Community Area Manager is waiting to hear from Highways when these can be deployed.
1360	Highways	Pewsey	Safety of pedestrians and road	A report will be given at the next Pewsey Area Board meeting on 9th May if the matter has not

			users at Kings Corner	been resolved by then.
1409	Highways	Vale	Road safety at Gores Lane/Broad Street Junction (Bottlesford Corner)	The provisional date for installation of the new gully at this junction is the week after the Easter weekend.
1478	Highways	Vale	Reports of speeding on stretch of road either side of Woodborough School	Awaiting speed survey.
1515	Highways	B&B	Speeding on Marlborough Road, Burbage	Parish Council has been sent speed survey request form for completion and return.
1556	Highways	Vale	Speeding through Alton Priors	Parish Council has been sent speed survey request form for completion and return.
1557	Highways	Vale	Speeding over Honeystreet canal bridge on C38	Parish Council has been sent speed survey request form for completion and return.
1594	Highways	B&B	Problems with commuters parking in residential area (The Knapp, Great Bedwyn)	A site meeting has taken place and Highways have agreed to look at the basis of a scheme, which will include some measures in the Cul de sac, such as time limited parking bays for carers, health visitors etc. The scheme will then be submitted to the Parish Council and the Tenants Association summarising what is and what is not possible. There is no timescale for taking the process to the next stage at the present time but highways are working with the Cabinet member on how a matrix can be developed for prioritising all the requests for amendments to parking controls across Wiltshire. It is not until this is developed will we be able to say where Great Bedwyn sits in the list of schemes.
400	Rights of Way	Pewsey	Lack of response from ROW officers	Parish Councils list sent to ROW on 30 March. The Rights of Way Manager has confirmed that Pewsey will receive a full path inspection and maintenance visit during 2011/12. Any outstanding enforcement issues will be picked up at the same time. The following parishes will also be addressed, time and resources permitting:- Beechingstoke, Charlton St. Peter, Chirton, Patney, Manningford, Marden, North Newnton, Rushall, Upavon, Wilsford and Woodborough. Milton Lilbourne also has some issues which are being investigated by Cllr Kunkler.
1605	Highways	Vale	Parking/congestion problems outside School, Chirton	The Parish Council are working with the School and the Highways Safety Officer to produce a new School Travel Plan. CATG have recommended that the group approach them if the "Taking Action on School Journeys" funding bid 2012/13 is unsuccessful.

## ITEM 11

<b>Report to</b>	<b>Pewsey Area Board</b>
<b>Date of Meeting</b>	<b>9 May 2011</b>
<b>Title of Report</b>	<b>Community Area Grants</b>

### **Purpose of Report**

To ask Councillors to consider four applications seeking 20010/11 Community Area Grant Funding

1. Burbage Good Companions Club , Day out to Watercress Line, Hampshire, seeking £350, officer recommendation – approval.
2. Great Bedwyn Scout Group, Big Tidy up day, seeking £200, officer recommendation – approval.
3. Pewsey Vale Rugby Football Club, Purchase and fitting of a set of grass tractor tyres, seeking £623.40, officer recommendation – approval.
4. Great Bedwyn Play Group and Toddlers, Purchase of outdoor construction set and outdoor sun protection for the children, seeking £941.85, officer recommendation – approval.

In accordance with the Area Board Grants Guidance officers are required to provide recommendations in their report, however, the decision to support applications and to what level is made by Wiltshire Councillors on this Area Board.

## 1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Community Services (27 February 2010). Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance for funding.
- 1.2. In accordance with the Scheme of Delegation, any recommendation of an Area Board that is contrary to the funding criteria would need the approval of the Leader, the appropriate Cabinet Member or the Cabinet.
- 1.3. In accordance with the Area Board Grants Guidance officers are required to provide recommendations in their report, however, the decision to support applications and to what level is made by Wiltshire Councillors on this Area Board.
- 1.4. Funding applications will be considered at every Area Board meeting.
- 1.5. Pewsey Area Board has been allocated a 2011/2012 budget of £44,943 for community grants, community partnership core funding and councillor led initiatives. The carry forward from the 2010/2011 budget is £83. This leaves a total budget of £45,026 for the 2011/2012 budget.
- 1.6. A decision has been made that paper copies of funding applications will no longer appear as part of the agenda in an attempt to reduce volume of paper used. However, the application forms will be available on the Wiltshire Council web site and hard copies available upon request.
- 1.7. The 2011/2012 funding criteria and application forms are available on the council's website ([www.wiltshire.gov.uk/areaboards](http://www.wiltshire.gov.uk/areaboards)) or paper versions are available from the Community Area Manager.

<b>Background documents used in the preparation of this Report</b>	<ul style="list-style-type: none"><li>• Community Area Grant Application Pack 2011/12</li><li>• Pewsey Community Area Plan</li></ul>
--------------------------------------------------------------------	--------------------------------------------------------------------------------------------------------------------------------------

## 2. Main Considerations

- 2.1. Councillors will need to be satisfied that grants awarded in the 2011/12 year are made to projects that can realistically proceed within a year of the award being made.
- 2.2. There will be six rounds of funding during 2011/12. The first is contained in this report the remaining will take place on;
  - 4 July 2011
  - 5 September 2011



- 7 November 2011
- 9 January 2012
- 12 March 2012

### 3. Environmental & Community Implications

Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

### 4. Financial Implications

4.1. Awards must fall within the Area Boards budget allocated to the Pewsey Area Board.

4.2. If grants are awarded in line with officer recommendations, Pewsey Area Board will have a balance of £42,911.

### 5. Legal Implications

5.1. There are no specific Legal implications related to this report.

### 6. HR Implications

6.1. There are no specific HR implications related to this report.

### 7. Equality and Inclusion Implications

7.1. Community Area Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community based projects and schemes.

7.2. Implications relating to individual grant applications are outlined within section 8 – “Officer Recommendations”.

### 8. Officer recommendations

Ref	Applicant	Project proposal	Funding requested
8.1 (001)	Burbage Good Companions (over 60's club)	Day out to Watercress Line in Hampshire	£350

8.1.1. The Officer recommendation is for approval

8.1.2. The application meets grant criteria 2011/12 apart from page 3 item (g) because the project has already started - the trip has already been booked and is in the Good Companions Club Programme 2011/12.

- 8.1.3. The Officer is of the opinion that as this group provides support and activities to older people on low incomes, and older people with disabilities who may not otherwise have contact with anyone that an exception should apply.
- 8.1.4. The project demonstrates a direct link to the Community Plan page 12 - 3.1 Lack of appropriate facilities and opportunities for people who are socially isolated. 3.6 Care for Older People, page 14 - 3.15 activities for older people, page 15 - 3.17 Lack of daycare/social provision in rural villages for the elderly.
- 8.1.5. The group is non profit making with 11 volunteers and provides activities for over 50's. It has over 90 members. Half of the members are widowed and live alone. The club is in its 47<sup>th</sup> year. There is little financial assistance. Income is obtained from raffles and coffee mornings. Social contact is important.
- 8.1.6. The project is a trip on a coach down to the Watercress Line, Arlesford Hampshire and then a train journey from Alresford to Alton and return including lunch. The total cost of the trip is £1000. Members will pay a fare of £20 towards the trip - a grant from the area board will keep the cost down to this manageable level.
- 8.1.7. The project is aimed at members of the Good Companions Club who are over 50, many are on low incomes and with disabilities.
- 8.1.8. If the Area Board makes a decision not to fund the project, members would have to pay more but the club would supplement the outing.

Ref	Applicant	Project proposal	Funding requested
8.2. (006)	Great Bedwyn Scout Group	Big Tidy Up Day	£200

- 8.2.1. The Officer recommendation is for approval.
- 8.2.2. The application meets the grant criteria 2011/12
- 8.2.3. The application demonstrates a link to the Community Plan Page 23 – 5.9 Diversionary activities for young people and page 27 – 6.13 The need for more people in communities to engage in volunteering.
- 8.2.4. The scout group is a not for profit organisation managed by a team of 14 volunteers. Total project cost is £274, Great Bedwyn Parish Council is contributing £74.
- 8.2.5. The project is to coordinate Beavers, Cubs, Scouts and other village groups/societies and residents to tidy up the village of Great Bedwyn. The project is part of the national Big Tidy Up campaign who are providing posters, stickers,

bin bags. To try and encourage people to get involved the group need to provide refreshments and tools including strong gloves, litter pickers, dog poop scoops. The group also need a skip for the morning to dispose of the litter collected. The Big Tidy Up will prepare the village for the annual open gardens day and Best Kept Village competition.

- 8.2.6. If the Area Board makes a decision not to fund the project the group will not be able to purchase as many resources to encourage people to join in and improve collection of litter.

Ref	Applicant	Project proposal	Funding requested
8.3. (005)	Pewsey Vale Rugby Football Club	Purchase and fitting of a set of grass tractor tyres	£623.40

- 8.3.1. The Officer Recommendation is for approval

- 8.3.2. The application meets the grant criteria 2011/12

- 8.3.3. The club has reserves but these are held for the building of a new pavilion

- 8.3.4. The application demonstrates a link to the Community Plan page 26 – 6.7 Improving sports, play and leisure facilities.

- 8.3.5. There is an aspiration to get more use of the Angela Yeates facility by sports other than rugby. Better maintenance/management of the ground will allow this.

- 8.3.6. The applicant is a not for profit organisation managed by nine volunteers. The principal activity of the club is of providing facilities for rugby in the area of Pewsey and Wiltshire and amongst the community.

- 8.3.7. The project is for the purchase and fitting of a set of grass tractor tyres for the club's second hand tractor. The current tyres being used are not suitable for use on damp/wet grass and have caused damage to the grounds. The project will enable the club to maintain the grounds all year round and enable more multi-sport use of the grounds.

- 8.3.8. If the Area Board makes a decision not to fund the project it would not proceed for 1-2 years.

Ref	Applicant	Project proposal	Funding requested
8.4. (007)	Great Bedwyn Play Group and Toddlers	Purchase of outdoor construction set and outdoor sun protection for the children	£941.85

- 8.4.1. The Officer Recommendation is for approval
- 8.4.2. The application meets the grant criteria 2011/12
- 8.4.3. The application demonstrates a link to the Community Plan Page 23 – 5.6 need to support parents in their parenting and page 26 – 6.7 improving sports, play and leisure facilities
- 8.4.4. The applicant is a not for profit organisation managed by 10 volunteers. The aim of the playgroup is to enhance the development and education of children under statutory school age by encouraging parents to understand and provide the needs of their children through community groups. The project costs are £993.85. There is contribution of £52 due to a discount from the Pre-school learning alliance.
- 8.4.5. The project is for the purchase of an outdoor construction set and outdoor sun protection for the children attending Great Bedwyn Playgroup and Toddlers, to enhance their educational opportunities during the summer months. Although the playgroup has an outdoor play area, the addition of a construction set will provide endless opportunities for imaginary play and help with maths, literacy and ICT development.
- 8.4.6. The majority of playgroup children move on to attending the village school, thus the playgroup forms a vital link for the children and helps to promote their inclusion into the community at an early age whilst promoting good community relations between future school parents. 30 pre-school children will benefit from the project together with 20-30 pre-school children who attend the toddler sessions.
- 8.4.7. If the Area Board makes a decision not to fund the project the group would not be able to purchase the equipment thus limiting the time and scope of outdoor play for the children attending the playgroup.

**Appendices** – Grant application forms (available to view online at <http://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=177&MId=5357&Ver=4>)

No unpublished documents have been relied upon in the preparation of this report.

<b>Report Author</b>	Caroline Brailey, Pewsey Community Area Manager Tel: 01225 718609 E-mail <a href="mailto:caroline.brailey@wiltshire.gov.uk">caroline.brailey@wiltshire.gov.uk</a>
----------------------	-------------------------------------------------------------------------------------------------------------------------------------------------------------------------

## PEWSEY AREA BOARD – Forward Plan

ITEM 15

Please note: This is a working document which is subject to change due to availability of relevant officers/partners and relevant timescales.

Date	Cabinet Member Attending	Location	Area Board Agenda Items	Other events/items (provisional)
04 July 2011	Councillor John Brady - Economic Development, Planning and Housing	Coronation Hall, East Grafton	<ul style="list-style-type: none"> <li>• Appointment of Chairman/Vice-Chairman</li> <li>• Appointments to Outside Bodies</li> <li>• Queen Elizabeth II Playing Field Initiative</li> <li>• New Waste and Recycling Collection Service</li> <li>• Great Western Hospital – update on future service provision at Savernake Hospital</li> <li>• Highways Maintenance Strategy</li> <li>• Campus – Shadow Operations Board – update and confirmation of membership</li> </ul> <p>Standard items including Updates and Community Area Grants</p>	<p><u>Chairman's Announcements</u></p> <ul style="list-style-type: none"> <li>•</li> </ul>
05 Sept 2011	Councillor John Noeken - Resources	Burbage Village Hall, Burbage	<ul style="list-style-type: none"> <li>• Queen Elizabeth II Playing Field Initiative – report back</li> </ul> <p>Standard items including Updates and Community Area Grants</p>	<p><u>Chairman's Announcements</u></p> <ul style="list-style-type: none"> <li>• New Waste and Recycling Collection Service – on-going information</li> </ul>
07 November 2011	Councillor Dick Tonge – Highways and Transport	Bouverie Hall, North Street, Pewsey	<ul style="list-style-type: none"> <li>•</li> </ul> <p>Standard items including Updates and Community Area Grants</p>	<p><u>Chairman's Announcements</u></p> <ul style="list-style-type: none"> <li>• New Waste and Recycling Collection Service – on-going information</li> </ul>

Community Area Manager: Caroline Brailey ([caroline.brailey@wiltshire.gov.uk](mailto:caroline.brailey@wiltshire.gov.uk))  
 Democratic Services Officer: James Hazlewood ([james.hazlewood@wiltshire.gov.uk](mailto:james.hazlewood@wiltshire.gov.uk))  
 Service Director: Ian Gibbons ([ian.gibbons@wiltshire.gov.uk](mailto:ian.gibbons@wiltshire.gov.uk))

Updated: 26 April 2011

